The American Legislative Exchange Council will host its 2011 Annual Meeting August 3 - 6 at the New Orleans Marriott, Louisiana. You may register for the meeting here.

The Commerce, Insurance and Economic Development Task Force will meet in LA Gallery 5 from 2:30 – 5:30 pm on Friday, August 5th. We have an exciting agenda including the introduction of policy on public-private partnerships, a national infrastructure bank, Multiple Award Schedule contracts, and long-term asset management. The Task Force will also consider amendments to the ALEC “Resolution on Franchise and Business Agreement Legislation.”

In addition to the consideration of policy, the Task Force meeting will host a panel on effective privatization: “Tapping the Private Sector to Save Money and Improve Performance.” This panel will share with membership how to increase competition in the states and encourage a thriving economy. More information on ALEC’s privatization initiative may be found here.

The Task Force will also launch our three new subcommittees at the Annual Meeting. The subcommittees will meet in LA Gallery 4 on the morning of Wednesday, August 3rd. The Financial Services, Labor and Business Regulation, and Transportation and Infrastructure Subcommittees will meet and cover issues such as: the effects of Dodd-Frank, Paid Family Medical Leave, and Vehicle Miles Traveled (VMT) taxes. The subcommittees will also request feedback from membership on the vision and goals for each advisory group. All Task Force members are encouraged to attend.

Please find the following materials enclosed:
- Annual Meeting Agenda-at-a-Glance
- Task Force Meeting Tentative Agenda
- Financial Services Subcommittee Agenda
- Labor and Business Regulation Subcommittee Agenda
- Transportation and Infrastructure Subcommittee Agenda
- 2011 Spring Task Force Summit Minutes
- Draft Model Legislation
- Task Force Roster
- ALEC Mission Statement
- Scholarship Policies by Meeting
- Annual Meeting Registration Forms
- ALEC Task Force Operating Procedures

I look forward to seeing all of you in New Orleans! If you have any questions or comments regarding the meeting, please contact me at 202-742-8504 or by e-mail at cobrien@alec.org.

Sincerely,

Courtney O’Brien
Commerce, Insurance and Economic Development Task Force Director
## ALEC 2011 Annual Meeting Agenda*

All meetings will be held in New Orleans Marriott unless otherwise noted.

### Monday, August 1
- **Board of Directors Reception**, *by invitation only*  
  6:00 p.m. - 7:00 p.m.
- **Board of Directors Dinner**, *by invitation only*  
  7:00 p.m. - 9:00 p.m.

### Tuesday, August 2
- **Registration Open**  
  12:00 p.m. - 5:00 p.m.
- **Joint Board of Directors Meeting**  
  9:00 a.m. - 5:30 p.m.
- **State Chairs Training**  
  3:00 p.m. - 5:00 p.m.
- **Leadership Reception**, *by invitation only*  
  6:00 p.m. - 7:00 p.m.
- **Leadership Dinner**, *by invitation only*  
  7:00 p.m. - 9:00 p.m.
- **Hospitality Suite**  
  9:00 p.m. - 11:00 p.m.

### Wednesday, August 3
- **Registration Open**  
  7:30 a.m. - 5:00 p.m.
- **Task Force Subcommittee Meetings**  
  7:30 a.m. - 11:30 a.m.
- **State Chairs Meeting**  
  9:00 a.m. - 11:15 a.m.
- **ALEC Exhibition Hall Open**  
  9:30 a.m. - 5:00 p.m.
- **Opening Luncheon**  
  11:30 a.m. - 1:30 p.m.
- **Workshop I**  
  1:45 p.m. - 3:00 p.m.
- **Workshop II**  
  1:45 p.m. - 3:00 p.m.
- **Task Force Chairs Meeting**, *by invitation only*  
  3:15 p.m. - 4:15 p.m.
- **Workshop III**  
  3:15 p.m. - 4:30 p.m.
- **Workshop IV**  
  3:15 p.m. - 4:30 p.m.
- **Chairman’s Reception**, *by invitation only*  
  5:00 p.m. - 6:00 p.m.
- **Louisiana Welcome Reception**  
  6:30 p.m. - 8:30 p.m.
- **Hospitality Suite**  
  9:00 p.m. - 11:00 p.m.

### Thursday, August 4
- **Registration Open**  
  7:30 a.m. - 5:00 p.m.
- **ALEC Exhibition Hall Open**  
  9:30 a.m. - 5:00 p.m.
- **Plenary Breakfast**  
  8:00 a.m. - 9:15 a.m.
- **Workshop V**  
  9:30 a.m. - 10:45 a.m.
- **Workshop VI**  
  9:30 a.m. - 10:45 a.m.
- **Workshop VII**  
  11:00 a.m. - 12:15 p.m.
- **Workshop VIII**  
  11:00 a.m. - 12:15 p.m.
- **Plenary Luncheon**  
  12:30 p.m. - 2:15 p.m.
- **Task Force Meetings**
  - Energy, Environment and Agriculture
  - Health and Human Services
  - International Relations
  - Public Safety and Elections
  - Tax and Fiscal Policy
- **Health and Human Services Task Force Reception**, *by invitation only*  
  5:30 p.m. - 6:30 p.m.
- **International Relations Reception**, *by invitation only*  
  5:30 p.m. - 6:30 p.m.
- **Reception**  
  6:30 p.m. - 8:30 p.m.
- **Hospitality Suite**  
  9:00 p.m. - 11:00 p.m.

### Friday, August 5

### Friday, August 5

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<tr>
<td>Registration Open</td>
<td>7:30 a.m. - 12:30 p.m.</td>
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<tr>
<td>ALEC Exhibition Hall Open</td>
<td>9:30 a.m. - 12:00 p.m.</td>
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<tr>
<td><strong>Plenary Breakfast</strong></td>
<td>8:00 a.m. - 9:15 a.m.</td>
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<td>Workshop IX</td>
<td>9:30 a.m. - 10:45 a.m.</td>
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<td>Workshop X</td>
<td>9:30 a.m. - 10:45 a.m.</td>
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<td>Workshop XI</td>
<td>11:00 a.m. - 12:15 p.m.</td>
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<td>Workshop XII</td>
<td>11:00 a.m. - 12:15 p.m.</td>
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<td><strong>Plenary Luncheon</strong></td>
<td>12:30 p.m. - 2:15 p.m.</td>
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<td>Task Force Meetings</td>
<td>2:30 p.m. - 5:30 p.m.</td>
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<td>- Commerce, Insurance and Economic Development</td>
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<td>- Civil Justice</td>
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<td>- Education</td>
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<td>- Telecommunications and Information Technology</td>
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**Telecommunications and Information Technology Task Force Reception**

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<tr>
<td>Incoming Chairman's Reception, by invitation only</td>
<td>5:30 p.m. - 6:30 p.m.</td>
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<tr>
<td>State Night</td>
<td>6:30 p.m.</td>
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<td><em>Contact your state chair</em></td>
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### Saturday, August 6

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<tr>
<td>Prayer Service**</td>
<td>9:00 a.m. - 10:30 a.m.</td>
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<tr>
<td>Experience New Orleans Activities</td>
<td>TBD</td>
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<td>Shooting outing</td>
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*Agenda subject to change
**Unaffiliated event
1. Call to Order
   Attendance
   Approval of Minutes
   Subcommittee Reports
   a) Financial Services
   b) Labor and Business Regulation
   c) Transportation and Infrastructure
   Introduction of New Members

2. Model Legislation and Presentations

   “Establishing a Public-Private Partnership (P3) Authority Act”
   Mr. Geoff Segal, Macquarie Capital USA

   “Resolution in Support of a National Infrastructure Bank”
   Mr. Geoff Segal, Macquarie Capital USA

   PANEL: “Tapping the Private Sector to Save Money and Improve Performance”
   (50)
   Moderator: Mr. Geoff Segal, Macquarie Capital USA
   Mr. Len Gilroy, Reason Foundation
   Mr. Dustin Lanier, Civic Initiatives, LLC
   Mr. Butch Eley, AMOTIA Legislative Committee Chairman
   Mr. Michael Deane, National Association of Water Companies

   “Multiple Award Schedule Contracts Act”
   Mr. Thom Iles, John Deere & Company

   “Long Term Asset Management Act”
   Mr. Butch Eley, AMOTIA

   Amendments to the ALEC “Resolution on Franchise and Business Agreement Legislation”
   Mr. Jeff Perry, General Motors
   Mr. Troy Flanagan, International Franchise Association & Parquet Public Affairs

3. For the Good of the Order
4. Adjournment
Financial Services Subcommittee
2011 Annual Meeting
Wednesday, August 3
New Orleans, LA
9:00 a.m. – 9:45 a.m.
Room: LA Gallery 5

Tentative Agenda

9:00 a.m. Welcome and Introductions
Representative Fred Steen, NC, Public Sector Chair
Mr. Jamie Clark, American Bankers Association, Private Sector Chair

9:15 a.m. Presentation
"They're From Washington and Here to Help (And Hurt) You: The Feds and the States in the Era of Dodd-Frank" (15)
Mr. Eli Lehrer, Heartland Institute

9:30 a.m. Vision for Subcommittee – Feedback from Membership

9:40 a.m. For the Good of the Order

9:45 a.m. Adjournment
Labor and Business Regulation Subcommittee
2011 Annual Meeting
Wednesday, August 3
New Orleans, LA
9:50 a.m. – 10:30 a.m.
Room: LA Gallery 5

Tentative Agenda

9:50 a.m. Welcome and Introductions
Representative Dawn Pettengill, IA, Public Sector Chair
Mr. Matt Lathrop, YUM! Brands, Inc, Private Sector Chair

10:00 a.m. Discussion
Issue in the States: Paid Family Medical Leave (15)

10:15 a.m. Vision for Subcommittee – Feedback from Membership

10:25 a.m. For the Good of the Order

10:30 a.m. Adjournment
Transportation and Infrastructure Subcommittee
2011 Annual Meeting
Wednesday, August 3
New Orleans, LA
10:35 am – 11:30 am
Room: LA Gallery 5

Tentative Agenda

10:35 a.m.  Welcome and Introductions
Delegate John Cosgrove, VA, Public Sector Chair
Mr. Geoff Segal, Macquarie Capital USA, Private Sector Chair

10:40 a.m.  Presentation
Mr. Patrick Rhode, Cintra US (10)

10:50 a.m.  Proposed Model Legislation: Discussion and Advisory Vote
“Establishing a Public-Private Partnership (P3) Authority Act”
Mr. Geoff Segal, Macquarie Capital USA

“Resolution in Support of a National Infrastructure Bank”
Mr. Geoff Segal, Macquarie Capital USA

“Long Term Asset Management Act”
Mr. Butch Eley, AMOTIA

11:05 a.m.  Presentation: “Paying For Roads by the Mile Instead of the Gallon” (10)
Dr. Adrian Moore, Reason Foundation

11:15 a.m.  Future Projects – Open Forum

11:25 a.m.  For the Good of the Order

11:30 a.m.  Adjournment
American Legislative Exchange Council
Commerce, Insurance, and Economic Development Task Force
2011 Spring Task Force Summit
April 29, 2011

Attendees:

Public Sector (14)
Rep. Gary L. Daniels, New Hampshire (Public Sector Stand-in Chair)
Rep. E. Bradford Bennett, Delaware
Rep. Jon A. Botten, Wyoming
Rep. Josh S. Clark, Georgia
Rep. Kristin A. Conzet, South Dakota
Rep. Bill Kramer, Wisconsin
Rep. John Klenke, Wisconsin
Rep. Charles E. Martin Jr., Georgia
Rep. Charles Michael Sargent Jr., Tennessee
Sen. Walter Michel, Mississippi
Rep. Fred F. Steen II, North Carolina
Rep. Andrew M. Thompson, Ohio

Private Sector (24)
Emory Wilkerson, State Farm Insurance (Private Sector Chair)
Neil Alldredge, National Association of Multiple Insurance Companies
Mark Bordas, Anheuser-Busch Companies
Amanda Conochalla, McDonald’s Corporation
Derek L. Crawford, Kraft Foods
David Foy, Reed Elsevier
Eric Goldberg, American Insurance Association
Kelly Hobbs, Bank of America
Sally Jefferson, Wine Institute
Mike Komaschka, Reynolds American
Matthew P. Lathrop, YUM! Brands
Richard Mc Ardle, United Parcel Service
Harry J. Monroe Jr., Coventry Health Care
John Rabenold, Community Financial Services Association (Stand-in for Tommy Moore)
Randy Mullet, Con-way
Charles Pecchio, MV VeriSol
Paul Pisano, National Beer Wholesalers Association
Geoffrey Segal, Macquarie Capital USA
Laurie Smalling, Wal-Mart Stores
Alan B. Smith, Heartland Institute
Kate Viar, VISA U.S.A.
Joann Waiters, American Counsel of Life Insurers
Wayne Weikel, International Franchise Association
Joe Woods, Property Casualty Insurers
Guests (11)
Rep. Danny Bubp, Ohio
Roman Buhler, Constitutional Advocates
Ray Drake, United Parcel Service
Mark Giuffre, UPS Airlines
David Little, The Little Family Real Estate Holding Company
Cliff Morehead, General Electric
Rep. David Novstrup, South Dakota
Rep. Cliff Rosenberger, Ohio
Tracy Sandin, American Insurance Association
Andria Viola, Delaware Legislature
Rep. Ron Young, Ohio

I. Preliminaries
The task force approved the minutes of the December 2010 meeting by a unanimous voice vote.

II. Presentations
1. Trucking Industry Policy and Productivity Update with Mr. Randy Mullet, Con-way
2. Transportation Reauthorization with Dr. Adrian Moore, Reason Foundation
3. Oklahoma Insurance Issues with Rep. Mike Thompson (RET), Oklahoma Insurance Department

III. Consideration of Model Legislation
1. “A Resolution in Support of the Transportation Infrastructure Finance and Innovation Act” – by Mr. Geoffrey Segal, Macquarie Capital USA

   This Resolution urges Congress to continue and work to expand the program created under the “Transportation Infrastructure Finance and Innovation Act” (TIFIA). The TIFIA program remains one of the critical methods available in this country to advance major transportation projects by leveraging private sector funding.

   Motion to adopt the model resolution; passed public sector by a unanimous voice vote; passed private sector by a unanimous voice vote. Resolution Passed.

2. “State Council on Competitive Government Act”- by Mr. Leonard Gilroy, Reason Foundation

   This bill was dual-referred from the Tax and Fiscal Policy Task Force.

   Across the country there is a growing interest in making government more efficient, cost-effective, and competitive. This model legislation creates a [insert state] Council which represents key members of [insert state] leadership, with the statutory empowerment to take projects from concept to contract. The Council advances projects
that reexamine the method of delivering services in ways that improve efficiency, effectiveness, and results that are relevant to citizens.

This model was Dual Referred to the Commerce, Insurance, and Economic Development & Tax and Fiscal Policy Task Forces.

Motion to adopt the model legislation; passed public sector by a unanimous voice vote; passed private sector by a unanimous voice vote. Bill Passed.

IV. For the Good of the Order

V. Adjournment
DRAFT Establishing a Public-Private Partnership (P3) Authority Act

Summary

This Act establishes a state Partnership Committee and an Office of Public-Private Partnerships to identify and establish public-private partnerships and approve qualified bidders, requests for proposals, and template contracts. The Act is designed to improve public operational efficiencies and environmental performance, promote public safety, attract private investment in the state, and minimize governmental liabilities.

Legislation

{Title, enacting clause, etc.}

Section 1. {Title}

This Act may be cited as the “Establishing a Public-Private Partnership (P3) Authority Act”

Section 2. {Definitions} The following definitions apply in this section:

(A) "Contract" means any purchase and sale agreement, lease, service agreement, franchise agreement, concession agreement, or other written agreement entered into under sections [insert sections here] of the Revised Code with respect to the provision of a public service and any project related thereto.

(B) "Improvement" means any construction, reconstruction, rehabilitation, renovation, installation, improvement, enlargement, or extension of property or improvements to property.

(C) "Partnership Committee" means a committee consisting of two members nominated by the President of the Senate, two members nominated by the Speaker of the House, two representatives of the responsible governmental agency, and two representatives of the Office of Budget and Management [or budget agency]. All members of the Committee will be appointed by the Governor. Five members of the Partnership Committee shall constitute a quorum. The Partnership Committee shall act only upon a decision of a majority.

(D) "Private sector entity" means any corporation, whether for profit or not for profit, limited liability company, partnership, limited liability partnership, sole proprietorship, business trust, joint venture or other entity, but shall not mean the state, a political subdivision of the state, or a public or governmental entity, agency, or instrumentality of the state.
(E) "Project" means real or personal property, or both, and improvements thereto or in support thereof, including undivided and other interests therein, used for or in the provision of a public service.

(F) "Proposer" means a private sector entity, a local or regional public entity or agency, or any group or combination thereof, submitting qualifications or a proposal for a public-private partnership contract.

(G) "Public service" means a service provided for a public purpose of the responsible state agency and identified in an invitation for qualifications or proposals under section [insert section here] of the Revised Code.

(H) "Responsible state agency" means the agency, department, commission, authority, or other instrumentality of the state responsible for the provision of the public service which is or is proposed to be the subject of a contract.

Section 3. {Public-Private Partnership}

(A) The Partnership Committee shall have the authority to identify potential public-private partnerships, to approve a short-list of qualified bidders, to approve requests for proposals, and to approve template contracts before they are sent to bidders. The Partnership Committee shall operate with the assistance of the Office of Public-Private Partnerships.

(B) There shall be established within the Office of Budget and Management an Office of Public-Private Partnerships, which shall have the authority to charge fees for services it shall render as part of the procedures to establish Partnerships in accordance with Revised Code sections [insert sections here] and to receive money on loan to cover its operating expenses and to accomplish the purposes of Revised Code sections [insert sections here].

(C) The director of budget and management [or budget agency] and the authorized representative of a responsible state agency may jointly take any action and execute any contract for the provision of a public service in order to more efficiently and effectively provide public services, including by generating additional resources in support of those public services and related projects.

Section 4. {Project Selection}

(A) Selection of Projects. Any proposer or responsible state agency may submit to the Partnership Committee one or more proposals for partnership projects in connection with any public service. The Partnership Committee shall identify potential projects and public services for which a public-private partnership may be appropriate from those received from a proposer, a responsible state agency, or those identified by the Partnership Committee itself. The Partnership Committee shall select such projects based on the partnership’s potential to improve public operational efficiencies, improve
environmental performance, promote public safety, attract private investment in the state, and minimize governmental liabilities.

(B) Public-Sector Comparators. After the Partnership Committee identifies a potential partnership for a public project or public service, the Office of Public-Private Partnerships shall conduct a public-sector comparator study of the potential partnership. The Partnership Committee shall determine the scope of each public sector comparator, which scope shall depend on the type of proposed partnership and the nature of the public service under consideration for the partnership. The following issues shall be considered as components of a public sector comparator:

(1) The definition of the need served by the proposed partnership;

(2) The cost required to meet the public need served by the public service under traditional procurements or traditional state agency operations;

(3) An analysis of alternative methods for providing the public services under consideration, including but not limited to design-build, design-build-finance, design-build-finance-operate-maintain, service contracts, or leases, and how the alternative method(s) would meet the need served by the public service; and,

(4) An evaluation of the cost/benefit of using an alternative method or public-private partnership to render a public service, which cost/benefit analysis shall include:

(a) The potential cost of utilizing an alternative method;

(b) The operational and technological risks involved in utilizing an alternative method;

(c) A comparative analysis of rendering the public service by allowing the responsible state agency to utilize traditional methods;

(d) The financial impact the partnership will have on the responsible state agency; and

(e) The impact a partnership would have on job formation, economic growth, and the community in which the public service is to be rendered.

(C) The Partnership Committee shall use the results of the public sector comparator to determine which public services and projects are appropriate for partnership. The Office of Public-Private Partnerships shall publish on its website the public sector comparator for each project to provide a public service for which a request for qualifications is initiated.
(D) The Office of Public-Private Partnerships shall publish notice of the intent to enter into a contract for a partnership for public service or related project, and shall prepare a request for qualifications for private sector entities interested in serving as proposers for the partnership. The notice shall notify interested parties of the opportunity to submit their qualifications for consideration and shall be published at least thirty days prior to the deadline for submitting those qualifications. The Office also may advertise the information contained in the notice in appropriate trade journals and otherwise notify parties believed to be interested in providing the public service and in any related project.

(E) After inviting qualifications, the Partnership Committee shall evaluate the qualifications submitted and may hold discussions with proposers to further explore their qualifications. Following this evaluation, the Partnership Committee may determine a list of qualified proposers based on criteria in the invitation, and invite only those proposers to submit a proposal.

(F) The Office of Public-Private Partnerships shall prepare a request for proposal and the proposed partnership contract, both of which shall be approved by the Partnership Committee. After the Partnership Committee’s approval of the request for proposal and the partnership contract, the project shall be deemed an Approved Partnership Procurement.

(1) Partnership contracts may contain the terms and conditions to carry out and effect the purposes of sections [insert sections here] of the Revised Code, including the duration of the contract, which shall not exceed seventy-five years, rates or fees for the public services to be provided or methods or procedures for the determination of such rates or fees, standards for the public services to be provided, responsibilities and standards for operation and maintenance of any related project, required financial assurances, financial and other data reporting requirements, bases and procedures for termination of the contract and retaking of possession or title to the project, and events of default and remedies upon default, including mandamus, a suit in equity, an action at law, or any combination of those remedial actions.

(G) After proposals are received, the Office of Public-Private Partnerships, using the criteria established in the request for proposal by the Partnership Committee, shall evaluate the proposals submitted and may hold discussions with proposers to further explore their proposals, the scope and nature of the public service(s) they would provide, and the various technical approaches they may take regarding the public service and any related project. Following this evaluation, the Partnership Committee shall select and rank no fewer than three proposers that the Partnership Committee considers to be the most qualified to enter into the contract, except when the Partnership Committee determines that fewer than three qualified proposers are available, in which case the Partnership Committee shall select and rank them.

(H) After the proposers have been ranked by the Partnership Committee, the director of budget and management and the authorized representative of the responsible state agency
shall negotiate the contract with the proposer ranked most qualified to provide the public
service at a compensation determined in writing to be fair and reasonable, and to
purchase, lease or otherwise take a legal interest in the project.

(1) Upon failure to negotiate a contract with the proposer ranked most qualified,
the director of budget and management shall inform the proposer in writing of the
termination of negotiations and may enter, with the responsible state agency, into
negotiations with the proposer ranked next most qualified. If negotiations again
fail, the same procedure may be followed with each next most qualified proposer
selected and ranked, in order of ranking, until a contract is negotiated and
executed.

(2) If the director of budget and management and the authorized representative of
the responsible state agency fail to negotiate a contract with any of the ranked
proposers, the director of budget and management, in consultation with the
responsible state agency, may terminate the process or select and rank additional
proposers, based on their qualifications or proposals, and negotiations shall
continue as with the proposers selected and ranked initially until a contract is
negotiated.

(3) The director and the authorized representative of the responsible state agency
may jointly reject any and all submissions of qualifications or proposals, and may
jointly terminate the procurement process at any point.

(4) The director of budget and management and the authorized representative of
the responsible state agency shall have the authority to make commercially
reasonable changes to the partnership contract approved by the Partnership
Committee. Any such contract may contain the terms and conditions to carry out
and affect the purposes of sections [insert sections here] of the Revised Code.

Section 5. {Partnership Contracts}

(A) Partnership contract shall be signed by both the director of budget and management
and the authorized representative of the responsible state agency for which the public
service at issue in the contract relates.

(B) The director of budget and management is authorized to receive and deposit any
money received under the contract. Any such contract shall be sufficient to effect its
purpose notwithstanding any provision of the Revised Code to the contrary, including
other laws governing the sale, lease or other disposition of property or interests therein,
service contracts, or financial transactions by or for the state.

(C) The Office of Public-Private Partnerships shall provide a report to the Speaker of the
House and the President of the Senate explaining the value of the contract to the state and
describing the procurement process by which the contract was reached.
Section 6. {Ownership}

(A) The exercise of the powers granted by sections [insert sections here] of the Revised Code will be for the benefit of the people of the state and shall be liberally construed to effect the purposes thereof. As the performance of public services will constitute the performance of essential government functions, any project or part thereof owned by the state and used for performing any public service pursuant to a contract entered into under sections [insert sections here] of the Revised Code that would be exempt from taxation or assessments in the absence of such contract shall remain exempt from taxation and assessments levied by the state and its subdivisions to the same extent as if not subject to that contract. The gross receipts and income of a successful proposer derived from providing public services under a contract through a project owned by the state shall be exempt from taxation levied by the state and its subdivisions. Any transfer or lease between a proposer and the state of a project or part thereof, or item included or to be included in the project, shall be exempt from the taxes levied pursuant to Chapters [insert chapters here] of the Revised Code if the state is retaining ownership of the project or part thereof that is being transferred or leased.

Section 7. {Director’s Responsibilities}

(A) The director of budget and management, in consultation with the responsible state agency, may retain or contract for the services of commercial appraisers, engineers, investment bankers, financial advisers, accounting experts, and other consultants, independent contractors or providers of professional services as are necessary in the judgment of the director to carry out the director’s powers and duties under sections [insert sections here] of the Revised Code, including the identification of public services and any related projects to be subject to invitations for qualifications or proposals under sections [insert sections here] of the Revised Code, the development of those invitations and related evaluation criteria, the evaluation of those invitations, and negotiation of any contract under sections [insert sections here] of the Revised Code.

Section 8. {Severability Clause}

Section 9. {Repealer Clause}

Section 10. {Effective Date}
DRAFT Resolution in Support of a National Infrastructure Bank

Summary

This Resolution supports the establishment of a National Infrastructure Bank in order to provide credit assistance and encourage investment in infrastructure.

Resolution

WHEREAS, a National Infrastructure Bank is being debated by the United States Congress;

WHEREAS, a National Infrastructure Bank could provide credit assistance, such as low-interest direct loans to leverage scarce public funds and support projects, including public-private partnerships, that utilize a specific local revenue stream for repayment to nationally or regionally significant infrastructure projects; and

WHEREAS, it is in the economic interest of the State of [insert state] and the United States to encourage local investment in nationally and regionally significant infrastructure, create jobs in near and long term, and improve the quality of life for hard-working families and businesses who rely on major highways to access employment, customers, and their families;

THEREFORE, BE IT JOINTLY RESOLVED by the Assembly and Senate of the state of [insert state] that; should Congress establish a National Infrastructure Bank that is independent from other federal agencies, governed by a non-political board of directors, and established to make commercially-based credit decisions to support a variety of infrastructure projects with regional and/or national significance and be it Further

BE IT FURTHER RESOLVED that the Chief Clerk of the Assembly transmit copies of this resolution to the President and Vice President of the United States, to the Speaker of the United States House of Representatives, to the Majority Leader in the Senate, to each Senator and Representative from [insert state] in the Congress of the United States, to the Secretary of United States Department of Transportation, and to the author for appropriate distribution.
Summary

This Act requires state contracts to be awarded via Multiple Award Schedule (MAS) contracts. MAS contracts provide state agencies the freedom to evaluate vendors based upon a variety of factors including: discounts, total lifecycle costs, service, warranty, distribution channels, and past vendor performance. MAS contracts allow multiple vendors to compete and be awarded a contract based upon the value of their products or services and result in competitive pricing, transparency, administrative savings, expedited procurement, and flexibility for state purchasers.

Legislation

Section 1. {Title}

This Act may be cited as the “Multiple Award Schedule Contracts Act”

Section 2. {Definitions} The following definitions apply in this section:

(A) “Communications equipment:” mobile communications systems, desktop communications systems, base and repeater communications systems, gateway devices, audio switch units, radio routers, microwave radios, microwave antennae, Ethernet switches, wireless access points, or equivalent products and attachments.

(B) “Construction equipment” excavators, wheel excavators, track loaders, compact track loaders, wheel loaders, skid steer loaders, backhoe loaders, crawler dozers, crawler loaders, wheel dozers, motor graders, utility cranes, compactors, and appropriate attachments, or equivalent products and attachments.

(C) “Forestry equipment:” feller bunchers, knuckleboom loaders, forestry swing machines, harvesters, and appropriate attachments, or equivalent products and attachments.

(D) “Ground maintenance equipment:” hand-held equipment, walk-behind products, lawn tractors, lawn and garden tractors, commercial walk-behind mowers, zero turn radius mowers, front mowers, compact utility tractors, utility tractors, utility vehicles, golf and turf equipment, agricultural tractors and implements, and appropriate attachments, or equivalent products and attachments.

(E) “Multiple award schedule contract:” a contract that allows multiple vendors to be awarded a State contract for goods or services by providing their total catalogues for lines of equipment and attachments to eligible purchasers, including State agencies.
Section 3. {Legislative Intent}

(A) The intent of multiple award schedule contracts is to evaluate vendors based upon a variety of factors, including discounts, total lifecycle costs, service, warranty, distribution channel, and past vendor performance. Multiple award schedule contracts allow multiple vendors to compete and be awarded a contract based upon the value of their products or services and result in competitive pricing, transparency, administrative savings, expedited procurement, and flexibility for State purchasers.

(B) The acquisition of ground maintenance equipment, construction equipment, communications equipment, and forestry equipment shall be conducted using multiple award schedule contracts, except as provided in this section. Not later than [insert date here], the Department of [Administration] shall issue requests for proposals for multiple award schedule contracts for all ground maintenance equipment product categories, construction equipment product categories, communications equipment product categories, and forestry equipment product categories. Contracts awarded under this subsection shall be for a term of not less than three years with annual product and pricing update periods.

(C) Any contract awarded under subsection (B) of this section shall be in addition to any existing term contracts for ground maintenance equipment, construction equipment, communications equipment, and forestry equipment. Nothing in this section shall limit the ability of the Department of [Administration] to issue additional term contracts for the specific purchase of equipment otherwise available through a multiple award schedule contract. The Department of [Crime Control and Public Safety] shall not be required to purchase from contracts awarded under subsection (B) of this section for communications equipment.

Section 4. {Severability Clause}

Section 5. {Repealer Clause}

Section 6. {Effective Date}
DRAFT Long Term Asset Management Act

Summary

This Act encourages the state Department of Transportation to develop and implement long-term asset management strategies and programs for all transportation infrastructure assets. This Act also encourages the Department of Transportation to work in partnership with the private sector to achieve accountability, improve outcomes, and produce savings in an innovative, timely and cost efficient manner.

Legislation

{Title, enacting clause, etc.}

Section 1. {Title}

This Act may be cited as the “Long Term Asset Management Act”

Section 2. {Definitions} The following definitions apply in this section:

(A) “Long term asset management strategies and programs:” programs or strategies of at least five (5) years duration that include maintenance and preservation activities for critical transportation infrastructure assets.

(B) “Critical transportation infrastructure assets within the right-of-way corridor:” shall include, but are not limited to, pavements, pavement markings, bridges and structures, guardrails/attenuators, signage, lighting and drainage.

(C) “Performance standards:” objectively measurable, outcome-based criteria which ensure the proper maintenance of transportation infrastructure assets within the right-of-way corridor and enhance asset preservation, safety, mobility, sustainability and accountability.

Section 3. {Requirements}

(A) The Department of Transportation is hereby required to develop and implement long term asset management strategies and programs for critical transportation infrastructure assets in the right-of-way corridor. Such strategies and programs shall establish performance standards for each critical transportation infrastructure asset in the right-of-way corridor, as well as methods and procedures to measure performance for the purpose of ensuring consistent adherence to such performance standards. Additionally, the Department is encouraged to work in partnership with the private sector to responsibly increase the role of the private sector in asset management in order to achieve these goals in an innovative, timely and cost efficient manner.

Section 4. {Severability Clause}

Section 5. {Repealer Clause}

Section 6. {Effective Date}
MOTION

DRAFT Amendments to the “ALEC Resolution on Franchise and Business Agreement Legislation”

Introduced amendments underlined

Mr. Jeff Perry, General Motors, and Mr. Troy Flanagan, International Franchise Association & Parquet Public Affairs, propose to amend the “ALEC Resolution on Franchise and Business Agreement Legislation” by introducing the following:

Summary

This resolution recognizes business and franchise agreements as contracts, which, freely and openly entered into by the parties, should not be impaired. The resolution also recognizes that franchising is a business-to-business relationship not akin to that of employer-employee.

Model Resolution

WHEREAS, the contract, either written or oral, is the fundamental basis for doing business in the United States, and;

WHEREAS, the area of contract law is a well-established and settled area of law with sound guiding principles outlined in the uniform commercial code, and;

WHEREAS, franchising has been a major source of economic expansion in the United States, particularly in the retail trade and service sectors, providing entrepreneurs with a proven route to business ownership and;

WHEREAS, business and franchise agreements are contracts that govern the duties and obligations of the parties to the contract, and;

WHEREAS, classifying franchisees as “employees” is a misinterpretation of labor policy and deprives franchise investors of valuable economic opportunities, and;

WHEREAS, parties to business and franchise agreements have legal remedies available under common law and state and federal statutes to resolve contractual disputes, and;

WHEREAS, the U.S. Constitution and most state constitutions specifically prohibit impairment of contracts freely and openly entered into by the parties, and;

WHEREAS, legislation which alters the pre-existing and prospective terms of the contract serves only to discourage the establishment of business and franchise agreements, and limits the parties' ability to choose from a variety of business relationships,
NOW THEREFORE BE IT RESOLVED, that the American Legislative Exchange Council opposes enactment of laws that interfere with business and franchise agreements freely and openly entered into by parties.

Original Resolution language from 1996 ALEC Sourcebook of Legislation
Rebecca Adler  
**Private Sector Member (Info)**  
Community Financial Services Association  
515 King St.  
Suite 300  
Alexandria, VA 22314  
Work Phone: 703-842-2092  
Email: RAdlerCFSA@multistate.com

Cliff A. Aldridge  
**Legislative Member**  
Oklahoma Senator  
Oklahoma Legislature  
State Capitol Building  
2300 North Lincoln Boulevard  
Oklahoma City, OK 73105  
Work Phone: (405) 521-5584  
Fax: (405) 521-5507  
Email: aldridge@oksenate.gov

Neil Alldredge  
**Private Sector Member (M1)**  
State Relations Manager  
National Association of Mutual Insurance Companies  
3601 Vincennes Road  
Indianapolis, IN 46268  
Work Phone: (317) 875-5250, ext. 1103  
Fax: (317) 879-8408  
Email: NAlldredge@namic.org

Pamela J. Althoff  
**Legislative Member**  
Illinois Senator  
Illinois Legislature  
One North Virginia Street  
Crystal Lake, IL 60014  
Work Phone: (217) 782-8000  
Fax: (217) 782-9586  
Email: palthoff@mc.net

Jan Angel  
**Legislative Member**  
Washington Representative  
Washington Legislature  
John L. O'Brien Building  
504 Sid Snyder Avenue, SW  
Olympia, WA 98504  
Work Phone: (360) 786-7964  
Fax: (360) 786-7317  
Email: janangel4U@wavecable.com

Mike Armstrong  
**Legislative Member**  
Washington Representative  
Washington Legislature  
Legislative Building  
416 Sid Snyder Avenue, SW  
Olympia, WA 98504  
Work Phone: (360) 786-7832  
Fax: (360) 786-1066  
Email: mike.armstrong@leg.wa.gov

Elsie M. Arntzen  
**Legislative Member**  
Montana Representative  
Montana Legislature  
850 Senora Avenue  
Billings, MT 59105  
Work Phone: (406) 444-4800  
Fax: (406) 444-1865  
Email: emarntzen@gmail.com

Jenn Aument  
**Private Sector Member (M1)**  
Manager Public Affairs  
Transurban  
1421 Prince Street, Suite 200  
Alexandria, VA 22314  
Work Phone: 571-527-2053  
Fax: 571-527-2060  
Email: jaument@transurban.us.com

Alexis Barrios  
**Private Sector Member (M1)**  
Government Affairs Specialist  
American Insurance Association  
2101 L Street, NW  
Suite 400  
Washington, DC 20037  
Work Phone: (202) 828-7128  
Email: abarrios@aiadc.org
James A. Battle, Jr.
Legislative Member
South Carolina Representative
South Carolina Legislature
PO Box 536
Nichols, SC 29581
Work Phone: (803) 734-3001
Fax: (803) 734-4309
Email: JimBattle@schouse.gov

Michael L. Beard
Legislative Member
Minnesota Representative
Minnesota Legislature
State Office Building
100 Dr. Martin Luther King Jr. Boulevard
St. Paul, MN 55155
Work Phone: (651) 296-8872
Fax: (651) 296-3949
Email: rep.mike.beard@house.mn

Bill James Beck, Sr.
Legislative Member
Montana Representative
Montana Legislature
State Capitol
1301 East 6th Avenue
Helena, MT 59620
Work Phone: (406) 444-4800
Fax: (406) 444-1865
Email: mtbecks@centurytel.net

E. Bradford Bennett
Legislative Member
Delaware Representative
Delaware Legislature
Legislative Hall
PO Box 1401
Dover, DE 19904
Work Phone: (302) 744-4253
Fax: (302) 739-2313
Email: Bradford.Bennett@state.de.us

Dan Beres
Private Sector Member (M2)
Southern VP
MV VeriSol
18 Railroad Street
PO Box 548
Kingston, GA 30145-0548
Work Phone: (404) 217-7526
Email: dberes@verisol.com

Mark Bordas
Private Sector Member (M1)
Region Vice President, State Affairs (Central)
Anheuser-Busch Companies, Inc.
1005 Congress Avenue
Suite 370
Austin, TX 78701
Work Phone: (512) 236-9242
Fax: (512) 236-9038
Email: mark.bordas@anheuser-busch.com

Holly Borgmann
Private Sector Member (M1)
Kraft Foods, Inc.
3 Lakes Drive
Mail Code Nf677
Northfield, IL 60093

Jon A. Botten
Legislative Member
Wyoming Representative
Wyoming Legislature
PO Box 600
Sheridan, WY 82801
Fax: (307) 777-5466
Email: jbotten@wavecom.net

William E. Brady, Jr.
Alternate
Illinois Senator
Illinois Legislature
2203 Eastland Drive
Suite 3
Bloomington, IL 61704
Work Phone: (217) 782-6216
Fax: (217) 782-0116
Email: billbrady@senatorbillbrady.com

Bill L. Brown
Alternate
Oklahoma Senator
Oklahoma Legislature
State Capitol Building
2300 North Lincoln Boulevard
Oklahoma City, OK 73105
Work Phone: (405) 521-5602
Fax: (405) 521-5594
Email: brownb@oksenate.gov
Steven R. Brunk  
Legislative Member  
Kansas Representative  
Kansas Legislature  
8119 E. Champions Ct.  
Wichita, KS 67226  
Work Phone: (785) 296-7645  
Fax: 316 393 7117 cell  
Email: sbunk@cox.net

C. Woody Burton  
Legislative Member  
Indiana Representative  
Indiana Legislature  
69 Meadow Lane  
Whiteland, IN 46184-9625  
Work Phone: (317) 232-9600  
Fax: (317) 232-7644  
Email: H58@in.gov

Jon Burton  
Private Sector Member (M2)  
Senior Director, State Government & Industry Affairs  
Reed Elsevier  
1000 Alderman Drive  
Alpharetta, GA 30005  
Work Phone: 678-694-3383  
Fax: (566) 322-8243  
Email: Jon.Burton@lexisnexis.com

Fred Camillo, Jr.  
Legislative Member  
Connecticut Representative  
Connecticut General Assembly  
35 MacArthur Drive  
Old Greenwich, CT 06870  
Work Phone: (860) 240-8778  
Fax: (860) 240-0046  
Email: Fred.Camillo@housegop.ct.gov

William Carmichael  
Private Sector Member (M2)  
Director  
American Bail Coalition  
250 E. 96th Street  
Ste. 202  
Indianapolis, IN 46240  
Work Phone: 317-860-1890  
Fax: (317) 875-3210  
Email: wearmichael@asc-usi.com

Gary A. Chism  
Legislative Member  
Mississippi Representative  
Mississippi Legislature  
PO Box 2343  
Columbus, MS 39704-2343  
Work Phone: (601) 359-2433  
Fax: (601) 359-3728  
Email: gchism@house.ms.gov

Meredith Cipriano  
Private Sector Member (M1)  
Manager, Government Relations  
Western Union  
1901 Pennsylvania Avenue, NW  
Suite 407  
Washington, DC 20006  
Work Phone: (202) 296-1452  
Fax: (202) 296-1803  
Email: meredith.cipriano@westernunion.com

David Christman  
Private Sector Member (M1)  
Director, State & Industry Affairs  
National Beer Wholesalers Assoc.  
1101 King Street  
Suite 600  
Alexandria, VA 22314  
Work Phone: (703) 683-4300 (ext. 124)  
Fax: 703.683.8965  
Email: dchristman@nbwa.org

Chaz J. Cirame  
Private Sector Member (Info)  
Senior Director, Membership and Meetings  
ALEC  
1101 Vermont Ave.  
11th Floor  
Washington, DC 20005  
Work Phone: (202) 466-3800  
Fax: (202) 466-3801  
Email: CIRAME@GMAIL.COM, ccirame@alec.org
James Clark  
**Private Sector Member (M1)**  
Director, Grassroots Advocacy & State Issues  
American Bankers Association  
1120 Connecticut Ave., NW  
8th Floor  
Washington, DC 22036  
Work Phone: (202) 663-5348  
Fax: (202) 663-5212  
Email: jclark@aba.com

Alan D. Clemmons  
**Legislative Member**  
South Carolina Representative  
South Carolina Legislature  
1800-A North Oak Street  
Myrtle Beach, SC 29577  
Work Phone: (803) 734-2994  
Fax: (803) 734-2957  
Email: AlanClemmons@schouse.gov

Lynn Coard  
**Private Sector Member (M1)**  
Director, State Advocacy  
Credit Union National Association, Inc.  
601 Pennsylvania Avenue, NW  
South Building, Suite 600  
Washington, DC 20004-2601  
Work Phone: (202) 508-6777  
Fax: (202) 638-7734  
Email: lcoard@cuna.coop

Jennifer Coffey  
**Legislative Member**  
New Hampshire Representative  
New Hampshire Legislature  
State House  
107 North Main Street  
Concord, NH 03301  
Work Phone: (603) 271-2548  
Fax: (603) 271-3309  
Email: jenn.coffey@leg.state.nh.us

Pierce Coffee  
**Private Sector Member (Info)**  
Transurban  
1421 Prince Street, Suite 200  
Alexandria, VA 22314  
Email: Pcoffee@transurban.com

Sandy Cole  
**Legislative Member**  
Illinois Representative  
Illinois Legislature  
137 South Center  
Suite 2  
Grayslake, IL 60030  
Work Phone: (847) 782-7320  
Fax: (217) 782-1275  
Email: representativesandycole@comcast.net

Sean Collins  
**Private Sector Member (M1)**  
District Director, State Government Affairs  
Altria Client Services  
101 Constitution Ave., NW  
Suite 400W  
Washington, DC 20001  
Work Phone: (202) 354-1623  
Fax: (202) 350-1506  
Email: sean.m.collins@altria.com

Edward K. Conklin  
**Private Sector Member (M1)**  
Senior Director, Government Relations  
McDonald's Corporation  
1 Kroc Drive  
Oak Brook, IL 60523  
Work Phone: (630)623-5724  
Fax: (630)623-3057  
Email: ed.conklin@us.mcd.com

Andy Conlin  
**Private Sector Member (M1)**  
State Affairs Coordinator, Government Affairs  
Associated Builders & Contractors  
4250 N. Fairfax Drive  
9th Floor  
Arlington, VA 22203  
Work Phone: (703) 812-2000  
Fax: (703) 812-8235  
Email: conlin@abc.org

Amanda Conochalla  
**Private Sector Member (M2)**  
Director, Government Relations, Central Division  
McDonald's Corporation  
2915 Jorie Blvd.  
Dept. 018  
Oak Brook, IL 60521  
Work Phone: 630.836.7214  
Fax: (630)623-3057  
Email: amanda.conochalla@us.mcd.com
Kristin A. Conzet  
Legislative Member  
South Dakota Representative  
South Dakota Legislature  
273 Minnesota  
Rapid City, SD 57701  
Work Phone: (605) 391-3232 (Cell)  
Email: rep.conzet@state.sd.us

John A. Cosgrove, Jr.  
Legislative Member  
Virginia Delegate  
Virginia General Assembly  
Post Office Box 15483  
Chesapeake, VA 23328-5483  
Work Phone: (804) 698-1078  
Fax: (804) 698-6778  
Email: johncosgrove@cox.net

Christopher Coutu  
Legislative Member  
Connecticut Representative  
Connecticut General Assembly  
Legislative Office Building  
300 Capitol Avenue  
Hartford, CT 06106-1591  
Work Phone: (806) 240-0100  
Email: Christopher.Coutu@housegop.ct.gov

Jim Cox  
Legislative Member  
Pennsylvania Representative  
Pennsylvania Legislature  
2909 Windmill Road  
Suite 7  
Sinking Spring, PA 19608  
AMERICA  
Work Phone: (717) 772-2435  
Fax: (717) 260-6516  
Email: jcox@pahousegop.com

Derek L. Crawford  
Private Sector Member (M2)  
Director, State and Local Government Affairs  
Kraft Foods, Inc.  
3 Lakes Drive  
Mail Code NF204  
Northfield, IL 60093  
Work Phone: (847) 646-0534  
Fax: (847) 646-0979  
Email: derek.crawford@kraftfoods.com

Sandy Crawford  
Alternate  
Missouri Representative  
Missouri Legislature  
State Capitol  
201 West Capitol Avenue  
Jefferson City, MO 65101  
Email: Sandy.Crawford@house.mo.gov

Robert E. Dale  
Legislative Member  
Arkansas Representative  
Arkansas General Assembly  
350 State Capitol Building  
500 Woodlawn Avenue  
Little Rock, AR 72201-1089  
Work Phone: (501) 652-2920  
Fax: (501) 682-3479  
Email: rdale70@yahoo.com

Gary L. Daniels  
Legislative Member  
New Hampshire Representative  
New Hampshire Legislature  
127 Whitten Road  
Milford, NH 03055-3228  
Work Phone: (603) 271-2548  
Fax: (603) 271-3309  
Email: gldaniels@myfairpoint.net

Bill J. Davis  
Legislative Member  
Indiana Representative  
Indiana Legislature  
210 Williamson Drive  
Portland, IN 47371  
Work Phone: (317) 232-9600  
Fax: (317) 232-7644  
Email: H33@in.gov

John E. Davis  
Legislative Member  
Texas Representative  
Texas Legislature  
Capitol Extension  
1100 Congress Avenue  
Austin, TX 78701  
Work Phone: (512) 463-0734  
Fax: (512) 479-6955  
Email: jed129@aol.com
Pete J. DeGraaf  
Legislative Member  
Kansas Representative  
Kansas Legislature  
Kansas State Capitol  
300 SW 10th Avenue  
Topeka, KS 66612-1504  
Email: DeGraafs4U@ATT.net

Robert Detlefsen  
Private Sector Member (M2)  
Director of Public Policy  
National Association of Mutual Insurance Companies  
3601 Vincennes Road  
Indianapolis, IN 46268  
Work Phone: (317) 875-5250  
Fax: (317) 879-8408  
Email: rdetlefsen@namic.org

Jerry C. Dockham  
Legislative Member  
North Carolina Representative  
North Carolina General Assembly  
PO Box 265  
Denton, NC 27239  
Work Phone: (919) 715-2526  
Fax: (919) 733-2599  
Email: jerryd@triad.rr.com

Osjha Domenicone  
Private Sector Member (M1)  
Director of Government Affairs & Corp. Counsel  
LoanMax  
3440 Preston Ridge Road  
Suite 500  
Alpharetta, GA 30005  
Work Phone: (678) 823-4668  
Fax: (678) 823-4043  
Email: osjha@selectmgmt.com

Travis Doster  
Private Sector Member (M1)  
Director of Public Relations  
Texas Roadhouse  
6040 Dutchmans Lane  
Louisville, KY 40205  
Work Phone: (502) 638-5457  
Email: travis.doster@TexasRoadhouse.com

Bruce Ferguson  
Private Sector Member (M2)  
Senior Vice President, State Relations  
American Council of Life Insurers  
101 Constitution Avenue, NW  
Suite 700  
Washington, DC 20001  
Work Phone: (202) 624-2385  
Fax: (202) 624-2319  
Email: bruceferguson@acli.com

Julie Fisher  
Alternate  
Utah Representative  
Utah Legislature  
350 North State Street  
PO Box 145030  
Salt Lake City, UT 84114-5030  
Work Phone: (801) 538-1029  
Fax: (800) 326-1544  
Email: jfisher@utah.gov

Jeff M. Fitzgerald  
Legislative Member  
Wisconsin Representative  
Wisconsin Legislature  
State Capitol  
PO Box 8952  
Madison, WI 53708-8952  
Work Phone: (608) 264-6967  
Fax: (608) 282-3639  
Email: Rep.Fitzgerald@legis.wisconsin.gov

Troy Flanagan  
Private Sector Member (M2)  
Partner  
Parquet Public Affairs  
1030 N. Orange Ave.  
Orlando, FL 32801  
Work Phone: (202) 285-4371  
Email: troy@parquetgroup.com

Thomas Forese  
Alternate  
Representative  
Arizona Legislature  
6836  
Gilbert, AZ 85298  
Work Phone: (602) 926-5681  
Email: tforese@azleg.gov
Mark S. Formby
Legislative Member
Mississippi Representative
Mississippi Legislature
911 Highway 43 North
Picayune, MS 39466
Work Phone: (601) 359-3364
Fax: (601) 359-3728
Email: mformby@house.ms.gov

David Foy
Private Sector Member (M1)
Director, State Government Affairs
Reed Elsevier Inc.
7201 RR 2222, #1120
Austin, TX 78730
Work Phone: (202) 590-9825
Email: david.foy@reedelsevier.com

Marilinda J. Garcia
Alternate
New Hampshire Representative
New Hampshire Legislature
23 School Street
Salem, NH 03079-2712
Work Phone: 603/894-6004
Email: g.marilinda@gmail.com

Chris Gerlach
Legislative Member
Minnesota Senator
Minnesota Legislature
State Office Building
100 Dr. Martin Luther King Jr. Boulevard
St. Paul, MN 55155-1206
Work Phone: (651) 296-4120
Fax: (651) 296-6511
Email: sen.chris.gerlach@senate.mn

Leonard Gilroy
Private Sector Member (M2)
Director of Government Reform
Reason Foundation
15968 E. Lost Hills Drive, Fountain Hill
Fountain Hills, AZ 85268
Email: leonard.gilroy@reason.org

Matthew Glans
Private Sector Member (M2)
Heartland Institute
19 South LaSalle Street
Suite 903
Chicago, IL 60603
Work Phone: (312) 377-4000
Fax: (312) 377-5000
Email: mglans@heartland.org

Eric Goldberg
Private Sector Member (M2)
Associate General Counsel & Manager, State Program
American Insurance Association
2101 L Street, NW
Suite 400
Washington, DC 20037
Work Phone: 202-828-7172
Fax: 202-495-7870
Email: egoldberg@aiadc.org

Anne Gonzales
Legislative Member
State Representative
Ohio Legislature
335 Wildwood Drive
Westerville, OH 43081
Email: anne@annegonzales.org

Steve Gooch
Alternate
Georgia Senator
Georgia General Assembly
Coverdell Legislative Office Building
18 Capitol Square
Atlanta, GA 30334
Email: steve.gooch@senate.ga.gov

Pamela D. Gorman
Private Sector Member (M1)
Sr. Mgr, Legislative Policy & Advocacy
Reynolds American Inc.
P.O. Box 2959
Winston Salem, NC 27102-2959
Work Phone: 336-741-0637
Email: GormanP@RJRT.com
Committee Roster 2 Column-sort by Name
American Legislative Exchange Council

Commerce, Insurance, & Economic Development
As of 6/29/2011

Rick Gray
Alternate
Arizona Representative
Arizona Legislature
Capitol Complex House
1700 West Washington Street
Phoenix, AZ 85007-2890
Email: rgray@azleg.gov

Gail Griffin
Alternate
Arizona Senator
Arizona Legislature
Capitol Complex - Senate
1700 West Washington Street
Phoenix, AZ 85007-2890
Work Phone: (520) 559-2663 (cell)
Email: griff4333@cox.net

Cheryl L. Grossman
Alternate
Ohio Representative
Ohio Legislature
Vern Riffe Center
77 South High Street
Columbus, OH 43215-6111
Work Phone: (614) 466-9690
Fax: (614) 719-6962
Email: district23@ohr.state.oh.us

James C. Hammond
Legislative Member
Idaho Senator
Idaho Legislature
State Capitol Building
700 West Jefferson Street
Boise, ID 83720-0061
Work Phone: (208) 334-2475
Fax: (208) 334-5397
Email: jhammond@senate.idaho.gov

Goeff Hansen
Legislative Member
Michigan Senator
Michigan Legislature
Michigan State Senate
PO Box 30036
Lansing, MI 48909-7536
Work Phone: (517)373-1635
Email: senghansen@senate.michigan.gov

TerriLois Gregory
Alternate
Kansas Representative
Kansas Legislature
P.O. Box 105
Baldwin City, KS 66006
Email: terrilois.gregory@house.ks.gov

Steve Gross
Private Sector Member (M2)
State Relations Director
Wine Institute
425 Market Street
Suite 1000
San Francisco, CA 94105
Work Phone: (415) 356-7518
Fax: (415) 543-5648
Email: sgross@wineinstitute.org

Gail Haines
Legislative Member
Michigan Representative
Michigan Legislature
Cora B. Anderson House Office Building
124 North Capitol Avenue
Lansing, MI 48933-1341
Work Phone: (517) 373-0615
Fax: (517) 373-7512
Email: gailhaines@house.mi.gov

Kelly G. Hancock
Alternate
Texas Representative
Texas Legislature
Capitol Extension
1100 Congress Avenue
Austin, TX 78701
Work Phone: (512) 463-0599
Fax: (512) 463-0751
Email: kelly.hancock@house.state.tx.us

John N. Harms
Alternate
Nebraska Senator
Nebraska unicameral Legislature
State Capitol
1445 K Street
Lincoln, NE 68509
Work Phone: (402) 471-2802
Fax: (402) 479-0948
Email: jharms@leg.ne.gov
<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Role</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denise Harper Angel</td>
<td>Alternate</td>
<td>Kentucky Senator, Kentucky Legislature, 2521 Ransdell Avenue, Louisville, KY 40204, Work Phone: (502) 564-8100, ext. 633, Email: <a href="mailto:dangle@bellsouth.net">dangle@bellsouth.net</a></td>
</tr>
<tr>
<td>Kristie A. Helmick</td>
<td>Private Sector Member (M2)</td>
<td>Transurban, 1421 Prince Street, Suite 200, Alexandria, VA 22314, Work Phone: 1 571.527. 2066, Email: <a href="mailto:khelmick@transurban.com">khelmick@transurban.com</a></td>
</tr>
<tr>
<td>John Hikel</td>
<td>Alternate</td>
<td>New Hampshire Representative, New Hampshire Legislature, 483 Mast Road, Goffstown, NH 03045, Work Phone: (603) 271-3520, Fax: (603) 271-3309, Email: <a href="mailto:john.hikel@leg.state.nh.us">john.hikel@leg.state.nh.us</a></td>
</tr>
<tr>
<td>Jack Hill</td>
<td>Alternate</td>
<td>Georgia Senator, Georgia General Assembly, State Capitol Building, 206 Washington Street, Atlanta, GA 30334, Work Phone: (404)656-5038, Fax: (404) 657-3004, Email: <a href="mailto:jack.hill@senate.ga.gov">jack.hill@senate.ga.gov</a></td>
</tr>
<tr>
<td>Dawson Hobbs</td>
<td>Private Sector Member (M1)</td>
<td>Wine and Spirits Wholesalers of America, 805 15th Street, NW, Suite 430, Washington, DC 20005-2602, Work Phone: (202) 371-9792, ext. 325, Fax: (202) 789-2405, Email: <a href="mailto:dawson.hobbs@wswa.org">dawson.hobbs@wswa.org</a></td>
</tr>
<tr>
<td>Kelly Hobbs</td>
<td>Private Sector Member (M2)</td>
<td>Bank of America, 1455 Pennsylvania Ave., NW, Ste 950, Washington, DC 20004, Work Phone: (202) 351-0125, Fax: 202-783-4260, Email: <a href="mailto:kellyhobbs@bankofamerica.com">kellyhobbs@bankofamerica.com</a></td>
</tr>
<tr>
<td>Brent Housman</td>
<td>Alternate</td>
<td>Kentucky Representative, Kentucky Legislature, Capitol Annex, 702 Capitol Avenue, Frankfort, KY 40601, Work Phone: (502) 564-8100, Fax: (502) 564-6543, Email: b <a href="mailto:housman@hilliard.com">housman@hilliard.com</a></td>
</tr>
<tr>
<td>Lora Hubbel</td>
<td>Alternate</td>
<td>South Dakota Representative, South Dakota Legislature, 4605 South Graceland Court, Sioux Falls, SD 57106, Email: <a href="mailto:lorahubbel@yahoo.com">lorahubbel@yahoo.com</a></td>
</tr>
<tr>
<td>Timothy D. Hugo</td>
<td>Alternate</td>
<td>Virginia Delegate, Virginia General Assembly, General Assembly Building, 910 Capitol Square, Richmond, VA 23218, Work Phone: (804) 698-1040, Fax: (804) 698-6740, Email: <a href="mailto:DelTHugo@house.virginia.gov">DelTHugo@house.virginia.gov</a></td>
</tr>
<tr>
<td>Robert Hunt</td>
<td>Private Sector Member (M1)</td>
<td>Regional Government Affairs, MillerCoors, 3427 Weymouth Court, Marietta, GA 30062, Work Phone: (770) 971-5526, Fax: 770-971-3752, Email: <a href="mailto:boh.Hunt@millercors.com">boh.Hunt@millercors.com</a></td>
</tr>
<tr>
<td>Name</td>
<td>Title/Role</td>
<td>Address</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-----------------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>Eric K. Hutchings</td>
<td>Legislative Member</td>
<td>Utah Representative</td>
</tr>
<tr>
<td>Barry Hyde</td>
<td>Alternate</td>
<td>Arkansas Representative</td>
</tr>
<tr>
<td>Thom Iles</td>
<td>Private Sector Member (M1)</td>
<td>John Deere &amp; Company</td>
</tr>
<tr>
<td>Pete S. Illoway</td>
<td>Legislative Member</td>
<td>Wyoming Representative</td>
</tr>
<tr>
<td>Holly M. Jackson</td>
<td>Private Sector Member (Info)</td>
<td>Americans for Tax Reform</td>
</tr>
<tr>
<td>Charlie Janssen</td>
<td>Legislative Member</td>
<td>Nebraska Senator</td>
</tr>
<tr>
<td>Teresa Jennings</td>
<td>Private Sector Member (Info)</td>
<td>Reed Elsevier Inc</td>
</tr>
</tbody>
</table>

**Commerce, Insurance, & Economic Development**

As of 6/29/2011
Committee Roster 2 Column-sort by Name
American Legislative Exchange Council

Commerce, Insurance, & Economic Development
As of 6/29/2011

Tom Jones
Private Sector Member (M1)
General Motors Corp.
9 Rob Roy Road
Austin, TX 78746-3137
Work Phone: 202-230-3010
Email: thomas-state.jones@gm.com

Bradley Kading
Private Sector Member (M1)
President and Executive Director
The Association of Bermuda Insurers & Reinsurers
1301 Pennsylvania Avenue, N.W.
Suite 900
Washington, DC 20004-1701
Work Phone: 202-783-2434
Email: bradley.kading@abir.bm

Allen W. Kerr
Alternate
Arkansas Representative
Arkansas General Assembly
1429 Merrill Drive
Little Rock, AR 72211-1819
Work Phone: (501) 682-2920
Fax: (501) 682-3479
Email: allen.kerr@arkansashouse.org

Thomas H. Killion
Legislative Member
Pennsylvania Representative
Pennsylvania Legislature
Irvis Office Building
Harrisburg, PA 17120
Work Phone: (717) 772-0855
Fax: (717) 772-9856
Email: tkillion@pahousegop.com

Jerry Klein
Alternate
North Dakota Senator
North Dakota Legislature
PO Box 265
Fessenden, ND 58438-0265
Work Phone: (701) 328-2916
Fax: (701) 328-1997
Email: jklein@nd.gov

John Klenke
Legislative Member
Wisconsin Representative
Wisconsin Legislature
State Capitol
PO Box 8952
Madison, WI 53708-8952
Email: rep.klenke@legis.wi.gov

Mike Komaschka
Private Sector Member (M2)
Director, State Gov’t Affairs
Reynolds American Inc.
P.O. Box 2959
Winston Salem, NC 27102-2959
Work Phone: (336)741-0692
Fax: (336)741-7977
Email: KomascM@RJRT.com

Bill Kramer
Legislative Member
Wisconsin Representative
Wisconsin Legislature
State Capitol
PO Box 8952
Madison, WI 53708-8952
Work Phone: (608) 266-8580
Fax: (608) 282-3697
Email: Rep.Kramer@legis.wisconsin.gov

Nick Kotik
Legislative Member
Pennsylvania Representative
Pennsylvania Legislature
707 Wingate Drive
Pittsburgh, PA 15205-4906
Work Phone: (717) 783-3780
Fax: (717) 772-4773
Email: nkotik@pahouse.net

Kenneth F. Lane
Private Sector Member (M1)
Vice President, State Government Affairs
Diageo North America, Inc.
1301 K Street, NW
Suite 1000 East Tower
Washington, DC 20005
Work Phone: (202) 715-1118
Fax: (202) 715-1114
Email: kenneth.lane@diageo.com;vernette.knight@diageo.com
Bill Lant  
Alternate  
Missouri Representative  
Missouri Legislature  
State Capitol  
201 West Capitol Avenue  
Jefferson City, MO 65101  
Email: Bill.Lant@house.mo.gov

Frank G. Lasee  
Alternate  
Wisconsin Senator  
Wisconsin Legislature  
State Capitol  
PO Box 7882  
Madison, WI 53707-7882  
Email: frank.lasee@legis.wisconsin.gov

Ken Legler  
Alternate  
Texas Representative  
Texas Legislature  
2510 Williamsburg  
Pasadena, TX 77502  
Work Phone: 832-715-2455  
Email: Brad.Tegeler@house.state.tx.us

Stephanie J. Linn  
Staff  
Policy Coordinator  
ALEC  
1101 Vermont Ave.  
11th Floor  
Washington, DC 20005  
Work Phone: (202) 466-3800  
Fax: (202) 466-3801  
Email: Slinn@alec.org

Mark S. Lofgren  
Legislative Member  
Iowa Representative  
Iowa Legislature  
State Capitol  
1007 East Grand Avenue  
Des Moines, IA 50319  
Email: Mark.Lofgren@legis.state.ia.us

Eli Lehrer  
Advisor  
VP Washington, D.C. Operations & Director of CFIRE  
The Heartland Institute  
1728 Connecticut Ave N.W.  
Washington, DC 20009  
Work Phone: (202) 615-0586  
Fax: (202) 331-0640  
Email: elehrer@heartland.org

Matthew P. Lathrop  
Private Sector Member (MI)  
Director of Government Relations  
YUM! Brands, Inc.  
1441 Gardiner Lane  
Louisville, KY 40213  
Work Phone: 502-874-8598  
Fax: 502 874 8662  
Email: matthew.lathrop@yum.com

Larry G. Liston  
Legislative Member  
Colorado Representative  
Colorado Legislature  
2611 Farragut Circle  
Colorado Springs, CO 80907  
Work Phone: (303) 866-2965  
Fax: (303) 866-2218  
Email: Larry.Liston.house@state.co.us

Rick L. Little  
Legislative Member  
New Mexico Representative  
New Mexico Legislature  
305-5 Mesilla View  
Charparral, NM 88081  
Work Phone: 915-539-8629  
Fax: 525-824-0344  
Email: rlittleent@aol.com
Committee Roster 2 Column-sort by Name
American Legislative Exchange Council
Commerce, Insurance, & Economic Development
As of 6/29/2011

Amy Loudenbeck
Alternate
Wisconsin Representative
Wisconsin Legislature
State Capitol
PO Box 8952
Madison, WI 53708-8952
Email: rep.loudenbeck@legis.wi.gov

Peter Loughlin
Private Sector Member (M1)
Executive Director
AMOTIA
300 North Washington Street
Suite 605
Alexandria, VA 22314
Work Phone: 202 253 0331
Email: Peter.Loughlin@loughlinenterprises.com

Peter J. Lund
Legislative Member
Michigan Representative
Michigan Legislature
Cora B. Anderson House Office Building
124 North Capitol Avenue
Lansing, MI 48933-1341
Work Phone: (517) 373-0843
Fax: (517) 373-5892
Email: PeteLund@house.mi.gov

Kevin M. Lundy
Private Sector Member (M2)
Director, Government Relations
YUM! Brands, Inc.
1441 Gardiner Lane
Louisville, KY 40213
Work Phone: 502.874.8737
Email: Kevin.Lundy@yum.com

Debra Young Maggart
Legislative Member
Tennessee Representative
Tennessee Legislature
112 La Bar Drive
Hendersonville, TN 37075
Work Phone: (619) 741-3893
Fax: (615) 253-0350
Email: rep.debra.maggart@capitol.tn.gov

Daniel W. Marshall, III
Alternate
Virginia Delegate
Virginia General Assembly
Post Office Box 439
Danville, VA 24543-0439
Work Phone: (804) 698-1014
Fax: (804) 698-6714
Email: DelDMarshall@house.virginia.gov

Charles E. Martin, Jr.
Legislative Member
Georgia Representative
Georgia General Assembly
11770 Haynes Bridge Road
Suite 205-544
Alpharetta, GA 30009
Work Phone: (404) 463-2247
Fax: (404) 463-2249
Email: chuck@martinforgeorgia.com

Jimmie P. Massie, III
Alternate
Virginia Delegate
Virginia General Assembly
General Assembly Building
910 Capitol Square
Richmond, VA 23218
Work Phone: (804) 698-1072
Fax: (804) 698-6772
Email: DelJMassie@house.virginia.gov

Ty A. Masterson
Alternate
Kansas Senator
Kansas Legislature
1539 Phyllis Lane
Andover, KS 67002
Work Phone: (316) 573-9987
Fax: 316 462-0712
Email: senatormasterson@gmail.com
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>State</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard McArdle</td>
<td>Private Sector Member (M1)</td>
<td></td>
<td>United Parcel Service</td>
<td>(202) 675-4241</td>
<td></td>
<td><a href="mailto:rmcardle@ups.com">rmcardle@ups.com</a></td>
</tr>
<tr>
<td>John P. McComish</td>
<td>Legislative Member</td>
<td>Arizona</td>
<td>Phoenix</td>
<td>(602) 926-5898</td>
<td></td>
<td><a href="mailto:jmccomish@azleg.gov">jmccomish@azleg.gov</a></td>
</tr>
<tr>
<td>Randy McDaniel</td>
<td>Legislative Member</td>
<td>Oklahoma</td>
<td>Oklahoma City</td>
<td>(405) 962-7672</td>
<td></td>
<td><a href="mailto:randy.mcdaniel@okhouse.gov">randy.mcdaniel@okhouse.gov</a></td>
</tr>
<tr>
<td>Joe McLeland</td>
<td>Alternate</td>
<td>Kansas</td>
<td>Wichita</td>
<td>(785) 368-6365</td>
<td></td>
<td><a href="mailto:joe.mcleland@house.ks.gov">joe.mcleland@house.ks.gov</a>; <a href="mailto:jmclela@swbell.net">jmclela@swbell.net</a></td>
</tr>
<tr>
<td>Skye D. McNiel</td>
<td>Alternate</td>
<td>Oklahoma</td>
<td>Oklahoma City</td>
<td>(405) 962-7672</td>
<td></td>
<td><a href="mailto:skye.mcniel@okhouse.gov">skye.mcniel@okhouse.gov</a></td>
</tr>
<tr>
<td>Albert Anthony Melvin</td>
<td>Legislative Member</td>
<td>Arizona</td>
<td>Phoenix</td>
<td>(602) 417-3159</td>
<td></td>
<td><a href="mailto:almelvin3@gmail.com">almelvin3@gmail.com</a></td>
</tr>
<tr>
<td>Walter Michel</td>
<td>Legislative Member</td>
<td>Mississippi</td>
<td>Jackson</td>
<td>(601) 353-2858</td>
<td></td>
<td><a href="mailto:wmicel@senate.ms.gov">wmicel@senate.ms.gov</a>; <a href="mailto:walter@waltermichel.com">walter@waltermichel.com</a></td>
</tr>
</tbody>
</table>

Commerce, Insurance, & Economic Development
As of 6/29/2011
James W. Mills  
**Alternate**  
Georgia Representative  
Georgia General Assembly  
3948 Kilgore Falls Drive  
Gainesville, GA 30507  
Work Phone: (404) 656-5099  
Fax: (404) 651-8086  
Email: jameswmills@msn.com

Nickie J. Monica  
**Legislative Member**  
Louisiana Representative  
Louisiana Legislature  
State Capitol  
900 North Third Street  
Baton Rouge, LA 70804  
Work Phone: (225) 342-6945  
Fax: (225) 342-8336  
Email: monican@legis.state.la.us

Harry J. Monroe, Jr.  
**Private Sector Member (M1)**  
Director, Government Relations  
Coventry Health Care  
100 E. Royal Lane  
Suite 105  
Irving, TX 75039  
Work Phone: (972) 807-4314  
Fax: (972) 807-4330  
Email: hjmonroe@cvty.com

Adrian T. Moore  
**Private Sector Member (M1)**  
Vice President of Research  
Reason Foundation  
3415 S. Sepulveda Blvd.  
Suite 400  
Los Angeles, CA 90034-6064  
Work Phone: (661) 477-3107  
Fax: (310)391-4395  
Email: adriantm@aol.com

Tommy Moore  
**Private Sector Member (M2)**  
Executive Vice President  
Community Financial Services Association  
515 King St.  
Suite 300  
Alexandria, VA 22314  
Work Phone: (703) 684-1029  
Fax: (703) 648-1219  
Email: tmoorescsa@multistate.com;  
tommy@timooreconsulting.com

Michael T. Morley  
**Legislative Member**  
Utah Representative  
Utah Legislature  
350 North State Street  
PO Box 145030  
Salt Lake City, UT 84114-5030  
Work Phone: (801) 538-1029  
Fax: (801) 325-1544  
Email: MikeMorley@utah.gov

Scott Muir  
**Private Sector Member (M1)**  
Assistant Vice President, Government Relations  
Norfolk Southern Corporation  
One Constitution Avenue, NE  
Suite 300  
Washington, DC 20002  
Work Phone: (202) 675-8200  
Fax: (202) 675-8210  
Email: Scott.Muir@nscorp.com

Randy Mullett  
**Private Sector Member (M1)**  
VP, Government Relations and Public Affairs  
Con-way  
575 7th Street, NW  
Washington, DC 20004  
Work Phone: 202-637-0994  
Fax: 202-637-8837  
Email: mullett.randy@con-way.com

Cathy E. Munoz  
**Legislative Member**  
Alaska Representative  
Alaska Legislature  
State Capitol  
120 4th Street  
Juneau, AK 72201  
Email: Representative_Cathy_Munoz@legis.state.ak.us

George K. Munoz  
**Legislative Member**  
New Mexico Senator  
State Capitol  
490 Old Sante Fe Trail  
Santa Fe, NM 87503  
Work Phone: (505) 986-4600  
Email: munozgeo@gmail.com
**John Nothdurft**  
Private Sector Member (M1)  
Director Government Relations  
Heartland Institute  
19 South LaSalle St.  
Suite 903  
Chicago, IL 60603  
Work Phone: (312) 377-4000  
Fax: (312) 377-5000  
Email: jnothdurft@heartland.org

**Courtney A. O’Brien**  
Staff  
Director, CIED & Public Safety and Elections Task Force  
ALEC  
1101 Vermont Ave.  
11th Floor  
Washington, DC 20005  
Work Phone: (202) 466-3800  
Fax: (202) 466-3801  
Email: cobrien@alec.org

**John O’Hara**  
Private Sector Member (M1)  
VP, External Relations  
Illinois Policy Institute  
802 S. 2nd St.  
Second Floor  
Springfield, IL 62704  
Email: johara@illinoispolicy.org

**Glenn Oder**  
Alternate  
Virginia Delegate  
Virginia General Assembly  
PO Box 6161  
Newport News, VA 23606  
Work Phone: (804) 698-1094  
Fax: (804) 698-6794  
Email: DelGOder@house.virginia.gov

**Jesse A. O’Hara**  
Legislative Member  
Montana Representative  
Montana Legislature  
2221 Holly Court  
Great Falls, MT 59404  
Work Phone: (406) 444-4800  
Fax: (406) 444-1865  
Email: jesse59404@yahoo.com

**Rob Orr**  
Alternate  
Texas Representative  
Texas Legislature  
201 West Ellison  
Suite 201  
Burleson, TX 76028  
Work Phone: (512) 463-0538  
Fax: (512) 463-0897  
Email: rob.orr@house.state.tx.us

**Leslie Osborn**  
Legislative Member  
Oklahoma Representative  
Oklahoma Legislature  
State Capitol Building  
2300 North Lincoln Boulevard  
Oklahoma City, OK 73105  
Work Phone: (405) 557-7333  
Fax: (405) 557-7351  
Email: leslie.osborn@okhouse.gov

**David Osborne**  
Legislative Member  
Kentucky Representative  
Capitol Annex  
702 Capitol Avenue  
Frankfort, KY 40601  
Work Phone: (502) 564-8100  
Fax: (502) 564-6543  
Email: David.Osborne@lrc.ky.gov

**Rich Pahls**  
Legislative Member  
Nebraska Senator  
Nebraska unicameral Legislature  
PO Box 75  
Boys Town, NE 68010  
Work Phone: (402) 471-2327  
Fax: (402) 479-0931  
Email: rpahls@leg.ne.gov

**Scott Pauchnik**  
Private Sector Member (Info)  
Senior State and Government Affairs Representative  
FedEx Corporation  
202 State St.  
Harrisburg, PA 17101  
Email: scott.pauchnik@fedex.com
Charles Pecchio  
**Private Sector Member (M1)**  
Chairman  
MV VeriSol  
18 Railroad Street  
P.O. Box 548  
Kingston, GA 30145-0548  
Work Phone: (678) 986-9310  
Email: cpecchio@verisol.com

Jennifer Perkins  
**Private Sector Member (M2)**  
Corporate Affairs Specialist  
Cintra  
7700 Chevy Chase Drive  
Bldg. One  
Austin, TX 78752  
Work Phone: (512) 371-4871  
Fax: (512) 637-1498  
Email: jperkins@cintra.us.com

Jewel Perkins  
**Private Sector Member (M2)**  
The Association of Bermuda Insurers & Reinsurers  
1301 Pennsylvania Avenue, N.W.  
Suite 900  
Washington, DC 20004-1701  
Work Phone: 202-783-2434  
Email: Jewel.Perkins@abir.bm

Dawn E. Pettengill  
**Legislative Member**  
Iowa Representative  
Iowa Legislature  
State Capitol  
1007 East Grand Avenue  
Des Moines, IA 50319  
Work Phone: (515) 281-3221  
Fax: (515) 281-6958  
Email: dawn.pettengill@legis.state.ia.us

Paul Pisano  
**Private Sector Member (M2)**  
Sr. Vice President, Industry Affairs & Counsel  
National Beer Wholesalers Association  
1101 King Street  
Suite 600  
Alexandria, VA 22314-2944  
Work Phone: (703) 683-4300  
Fax: (703) 683-8965  
Email: afoster@nbwa.org

Ted Powers  
**Private Sector Member (M1)**  
Government Affairs  
Anheuser-Busch Companies, Inc.  
1 Busch Place  
Saint Louis, MO 63118  
Work Phone: 314-577-4811  
Email: Ted.Powers@anheuser-busch.com

Scott Price  
**Legislative Member**  
Nebraska Senator  
Nebraska Unicameral Legislature  
State Capitol  
1445 K Street  
Lincoln, NE 68509  
Work Phone: (402) 471-2627  
Fax: (402) 479-0903  
Email: spierce@leg.ne.gov

William W. Primeaux  
**Private Sector Member (M1)**  
Manager, Government Affairs  
FedEx Corporation  
942 S. Shady Grove Road  
Memphis, TN 38120  
Work Phone: (901) 818-7159  
Fax: (901) 818-7194  
Email: wwprimeaux@fedex.com

Marty Quinn  
**Alternate**  
Oklahoma Representative  
Oklahoma Legislature  
State Capitol Building  
2300 North Lincoln Boulevard  
Oklahoma City, OK 73105  
Email: quinn4state@yahoo.com

John Rabenold  
**Private Sector Member (M1)**  
Vice President, Government Affairs  
Community Financial Services Association  
OH 45040  
Work Phone: (513) 229-6538  
Fax: (513) 229-6750  
Email: jrabenold@axcess-financial.com
Committee Roster 2 Column-sort by Name Wednesday, June 29, 2011
American Legislative Exchange Council

Commerce, Insurance, & Economic Development
As of 6/29/2011

Christopher W. Rector
Legislative Member
Maine Senator
Maine Legislature
30 Knox Street
Thomaston, ME 04861
Work Phone: (800) 423-6900
Fax: (207) 287-1527
Email: cwrector@hotmail.com

Stuart C. Reid
Legislative Member
Utah Senator
Utah Legislature
320 State Capitol
PO Box 145115
Salt Lake City, UT 84114
Email: screid@utahsenate.org

Edward R. Reilly
Legislative Member
Maryland Senator
Maryland Legislature
James Senate Office Building
11 Bladen Street
Annapolis, MD 21401
Work Phone: (410) 841-3568
Email: edward.reilly@senate.state.md.us;
KerryDuffyDoyle@gmail.com

Scott W. Renfroe
Legislative Member
Colorado Senator
Colorado Legislature
Colorado State Capitol
200 East Colfax Avenue
Denver, CO 80203-1784
Work Phone: (303) 866-4451
Fax: (303) 866-4543
Email: senatorrenfroe@gmail.com

Patrick Rhode
Private Sector Member (M1)
United State Vice President, Corporate Affairs
Cintra US
7700 Chevy Chase Drive
Park One, Ste. 500
Austin, TX 78752
Work Phone: 512-637-8545
Fax: 512-637-1498
Email: prhode@cintra.us.com

Terry W. Rice
Legislative Member
Arkansas Representative
Arkansas General Assembly
PO Box 2195
Waldron, AR 72958
Work Phone: (501) 682-2920
Fax: (501) 682-3479
Email: terry.rice@centurytel.net

Maureen Riehl
Private Sector Member (M1)
Vice President, Government & Industry Relations
National Retail Federation
325 7th Street, NW
Washington, DC 20004
Work Phone: (202) 636-6133
Fax: (202) 636-6133
Email: riehlm@nrf.com

Bryan Roosa
Private Sector Member (M2)
Executive Director, State Government Relations
General Motors Corp.
300 Renaissance Center
General Motors Public Policy Center
Detroit, MI 48265
Work Phone: 313-665-2979
Fax: 313-665-0735
Email: bryan.roosa@gm.com

Richard W. Rosen
Legislative Member
Maine Senator
Maine Legislature
P.O. Box 877
Bucksport, ME 04416-0877
Work Phone: (207) 287-1505
Fax: (207) 287-1527
Email: rrosen113@aol.com
Christopher J. Roy, Jr.
Alternate
Louisiana Representative
Louisiana Legislature
State Capitol
900 North Third Street
Baton Rouge, LA 70804
Email: royc@legis.state.la.us

Dan J. Ruby
Legislative Member
North Dakota Representative
North Dakota Legislature
4620 46th Avenue NW
Minot, ND 58703-8711
Work Phone: (701) 328-3373
Fax: (701) 328-1997
Email: druby@nd.gov

Frank M. Ruff, Jr.
Legislative Member
Virginia Senator
Virginia General Assembly
PO Box 332
Clarksville, VA 23927-0332
Work Phone: (804) 698-7515
Fax: (804) 698-7651
Email: district15@senate.virginia.gov

Paul Russinoff
Private Sector Member (M1)
Vice President, State Relations
VISA U.S.A. Inc.
1300 Connecticut Avenue, NW
Suite 903
Washington, DC 20036
Work Phone: (202) 296-9230
Fax: (202) 862-5498
Email: prussinoff@visa.com

Bill Sample
Legislative Member
Arkansas Senator
Arkansas General Assembly
2340 N. Hwy. 7
Hot Springs Village, AR 71909
Work Phone: (501) 682-6211
Fax: (501) 682-3479
Email: sampleb@arkleg.state.ar.us

Charles Michael Sargent, Jr.
Legislative Member
Tennessee Representative
Tennessee Legislature
War Memorial Building
7th Avenue North
Nashville, TN 37243-0161
Work Phone: (615) 741-6808
Fax: (615) 253-0217
Email: rep.charles.sargent@capitol.tn.gov

Ronald F. Scheberle
Staff
Executive Director
ALEC
2601 Brookside Drive
Irving, TX 75063
Work Phone: (214) 557-6769
Fax: (972) 569-2258
Email: ronald.scheberle@sbcglobal.net

Kelly Schulz
Legislative Member
Maryland Delegate
Maryland State Legislature
Lowe House Office Building
6 Bladen Street
Annapolis, MD 21401
Work Phone: (240) 285-5540 (Cell)
Email: kelly.schulz@house.state.md.us

C. Stevens Seale
Private Sector Member (M1)
Partner
Wise Carter Child & Caraway, PA
401 East Capitol Street
Suite 600
Jackson, MS 39201
Work Phone: (601) 326-7706
Fax: (601) 968-5519
Email: css@wisecarter.com

C. Stevens Seale
Private Sector Member (M1)
Partner
Wise Carter Child & Caraway, PA
401 East Capitol Street
Suite 600
Jackson, MS 39201
Work Phone: (601) 326-7706
Fax: (601) 968-5519
Email: css@wisecarter.com
Geoffrey Segal  
Private Sector Member (M1)  
Sr. Vice President  
Macquarie Capital USA  
125 West 55th St.  
Lvl 22  
New York, NY 10019  
Work Phone: 212-231-1314  
Fax: 212-231-1717  
Email: geoff.segal@macquarie.com

James Arnold Settelmeyer  
Legislative Member  
Nevada Senator  
Nevada Legislature  
2588 Highway North 395  
Minden, NV 89423-8923  
Work Phone: (775) 684-8843  
Fax: (775) 684-8833  
Email: jsettelmeyer@sen.state.nv.us

William E. Sharer  
Legislative Member  
New Mexico Senator  
New Mexico Legislature  
Box 203  
Farmington, NM 87499  
Work Phone: (505) 986-4381  
Fax: (505) 986-4280  
Email: bill@williamsharer.com

Patrick Sheehy  
Private Sector Member (M1)  
Director, Government Relations  
Cracker Barrel Old Country Store, Inc.  
P.O. Box 787  
305 Hartmann Drive  
Lebanon, TN 37088-0787  
Work Phone: (615) 235-4161  
Fax: (615) 443-9818  
Email: Pat.Sheehy@crackerbarrel.com

Scott M. Simon  
Alternate  
Louisiana Representative  
Louisiana Legislature  
PO Box 1297  
Abita Springs, LA 70420  
Work Phone: (225) 342-6945  
Fax: (225) 342-8336  
Email: simons@legis.state.la.us

Kip Smith  
Legislative Member  
Georgia Representative  
Georgia General Assembly  
Coverdale Legislative Office Building  
18 Capitol Square  
Atlanta, GA 30334  
Work Phone: 404.656.0213  
Fax: (404) 657-7752  
Email: kip.smith@house.ga.gov

John T. Smithee  
Legislative Member  
Texas Representative  
Texas Legislature  
2808 Parker St  
Amarillo, TX 79109  
Work Phone: (512) 463-0702  
Fax: (512) 476-7016  
Email: john.smithee@house.state.tx.us

Laurie Smalling  
Private Sector Member (M1)  
Director - Public Affairs  
Wal-Mart Stores, Inc.  
702 Southwest 8th Street  
Bentonville, AR 72716  
Work Phone: 479-633-5288  
Email: Laurie.Smalling@wal-mart.com

Charles Soderberg  
Legislative Member  
Iowa Representative  
Iowa Legislature  
State Capitol  
1007 East Grand Avenue  
Des Moines, IA 50319  
Fax: (515)281-8758  
Email: chuck.soderberg@legis.state.ia.us
Eileen A. Sottile
Private Sector Member (M1)
Vice President, Government Affairs
LKQ/Keystone Automotive
2900 South Port Royale Drive
Fort Lauderdale, FL 33308
Work Phone: (954) 492-9092
Fax: (954) 492-9602
Email: esgart@bellsouth.net

Toby Spangler
Private Sector Member (M2)
Regional Director of State Government Affairs
101 Constitution Ave, N.W.
4th Floor
Washington, DC 20001
Work Phone: (202) 354-1571
Fax: (914) 272-0063
Email: toby.spangler@altria.com

Roland Spies
Private Sector Member (M2)
Counsel
State Farm Insurance Companies
One State Farm Plaza
A-3
Bloomington, IL 61710-0001
Work Phone: (309) 766-3536
Fax: (309) 766-4904
Email: Roland.Spies.gqt9@statefarm.com

Katherine Springer
Private Sector Member (Info)
Transurban
1421 Prince Street, Suite 200
Alexandria, VA 22314
Email: KSpringer@transurban.com

Fred F. Steen, II
Legislative Member
North Carolina Representative
North Carolina General Assembly
317 Daybrook Drive
Landis, NC 28088
Work Phone: (919) 733-5881
Fax: (919) 733-3113
Email: steen@ctc.net

John Stephenson
Private Sector Member (M2)
Executive Director, Gov’ Rel.
SAP America, Inc.
1500 Pennsylvania Avenue, NW
Suite 600/North Tower/Gray
Washington, DC 20004
Work Phone: (202) 312-3980
Fax: (610) 707-9988
Email: john.stephenson@sap.com

Paul M. Stranz
Private Sector Member (M1)
SVP, State Government Relations Executive, Southwest Region
Bank of America
901 Main Street
TX1-492-15-14
Dallas, TX 75202
Work Phone: (214) 209-0628
Fax: (214) 209-0640
Email: paul.stranz@bankofamerica.com

Matthew Street
Private Sector Member (M2)
Deputy General Counsel for State Relations
American Bankers Association
1120 Connecticut Avenue, NW
8th Floor
Washington, DC 20036
Work Phone: (202) 663-5031
Fax: (202) 663-7524
Email: mstreet@aba.com

Gene Suellentrop
Legislative Member
Kansas Representative
6813 W Northwind Circle
Wichita, KS 67205
Work Phone: (316) 260-3663
Email: gene@genesuellentrop.com

Andrew M. Thompson
Legislative Member
Ohio Legislature
77 South High StreetRiffe Bld #1184
Columbus, OH 43215
Work Phone: (614) 644-8728
Email: district93@ohr.state.oh.us
<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Role</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andy M. Tobin, Sr.</td>
<td>Legislative Member</td>
<td>Arizona Representative</td>
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<tr>
<td></td>
<td></td>
<td>Arizona Legislature</td>
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<tr>
<td></td>
<td></td>
<td>Capitol Complex- House 1700 West Washington Street Phoenix, AZ 85007-2890</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Work Phone: (602) 926-5172 Email: <a href="mailto:atobin@azleg.gov">atobin@azleg.gov</a></td>
</tr>
<tr>
<td>Pamela Z. Tucker</td>
<td>Legislative Member</td>
<td>New Hampshire Representative</td>
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<td></td>
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<td>New Hampshire Legislature</td>
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<tr>
<td></td>
<td></td>
<td>15 Eagle Court Greenlan, NH 03840-2336</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Work Phone: (603) 271-2548 Fax: (603) 271-3309 Email: <a href="mailto:pamzt@comcast.net">pamzt@comcast.net</a></td>
</tr>
<tr>
<td>Charles M. Turbiville</td>
<td>Legislative Member</td>
<td>South Dakota Representative</td>
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<td></td>
<td></td>
<td>South Dakota Legislature</td>
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<tr>
<td></td>
<td></td>
<td>458 Williams Street Deadwood, SD 57732-1147</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Work Phone: (605) 920-1657 Fax: (605) 773-6806 Email: <a href="mailto:rep.turbiville@state.sd.us">rep.turbiville@state.sd.us</a></td>
</tr>
<tr>
<td>Joseph W. Uecker</td>
<td>Legislative Member</td>
<td>Ohio Representative</td>
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<td></td>
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<td>Ohio Legislature</td>
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<td></td>
<td></td>
<td>298 Indianview Drive Loveland, OH 45140</td>
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<tr>
<td></td>
<td></td>
<td>Work Phone: (614) 466-8131 Fax: (614) 719-3066 Email: <a href="mailto:district66@ohr.state.oh.us">district66@ohr.state.oh.us</a></td>
</tr>
<tr>
<td>Glenn Vaad</td>
<td>Task Force Chair</td>
<td>Colorado Representative</td>
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<td></td>
<td></td>
<td>Colorado Legislature</td>
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<td></td>
<td></td>
<td>2688 West County Road 32 Mead, CO 80542</td>
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<tr>
<td></td>
<td></td>
<td>Work Phone: (303) 866-2943 Fax: (303) 866-2218 Email: <a href="mailto:gvaad@hotmail.com">gvaad@hotmail.com</a></td>
</tr>
<tr>
<td>Ted M. Vick</td>
<td>Legislative Member</td>
<td>South Carolina Representative</td>
</tr>
<tr>
<td></td>
<td></td>
<td>South Carolina Legislature</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PO Box 310 Chesterfield, SC 29709</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Work Phone: (803) 734-2999 Fax: (803) 734-2925 Email: <a href="mailto:TedVick@schouse.gov">TedVick@schouse.gov</a></td>
</tr>
<tr>
<td>Joann Waiters</td>
<td>Private Sector Member (M1)</td>
<td>Senior Counsel American Council of Life Insurers</td>
</tr>
<tr>
<td></td>
<td></td>
<td>101 Constitution Avenue, NW Suite 700</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Washington, DC 20001</td>
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<tr>
<td></td>
<td></td>
<td>Work Phone: (202) 624-2177 Fax: (202) 624-2319 Email: <a href="mailto:joannwaiters@acli.com">joannwaiters@acli.com</a></td>
</tr>
<tr>
<td>Kate Vier</td>
<td>Private Sector Member (M2)</td>
<td>Director of State Government Relations VISA U.S.A. Inc.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1300 Connecticut Avenue, NW Suite 903</td>
</tr>
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<td></td>
<td></td>
<td>Washington, DC 20036</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Work Phone: 202-419-4119 Fax: (202) 892-5498 Email: <a href="mailto:kgunn@visa.com">kgunn@visa.com</a></td>
</tr>
<tr>
<td>Clarence J. Vranish</td>
<td>Legislative Member</td>
<td>Wyoming Representative</td>
</tr>
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<td></td>
<td></td>
<td>Wyoming Legislature</td>
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<tr>
<td></td>
<td></td>
<td>1912 West Anderson St Evanston, WY 82930</td>
</tr>
<tr>
<td></td>
<td></td>
<td>AMERICA Work Phone: (307) 677-2020 Email: <a href="mailto:vranish@allwest.net">vranish@allwest.net</a></td>
</tr>
<tr>
<td>Jerry Watson</td>
<td>Private Sector Member (M1)</td>
<td>General Legal Counsel American Bail Coalition</td>
</tr>
<tr>
<td></td>
<td></td>
<td>P.O. Box 9810 Calabasas, CA 91372-9810</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Work Phone: (800) 935-2245 ext. 6023 Fax: (818) 449-7123 Email: <a href="mailto:jerry.watson@aiasurety.com">jerry.watson@aiasurety.com</a></td>
</tr>
<tr>
<td>R. Curt Webb</td>
<td>Wayne Weikel</td>
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<tr>
<td><strong>Alternate</strong></td>
<td><strong>Private Sector Member (M1)</strong></td>
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<tr>
<td>Utah Representative</td>
<td>Director of State Government Relations</td>
<td></td>
</tr>
<tr>
<td>Utah Legislature</td>
<td>International Franchise Association</td>
<td></td>
</tr>
<tr>
<td>350 North State Street</td>
<td>1501 K Street, NW</td>
<td></td>
</tr>
<tr>
<td>PO Box 145030</td>
<td>Suite 350</td>
<td></td>
</tr>
<tr>
<td>Salt Lake City, UT 84114-5030</td>
<td>Washington, DC 20005</td>
<td></td>
</tr>
<tr>
<td>Work Phone: (801) 538-1029</td>
<td>Work Phone: (202) 628-8000</td>
<td></td>
</tr>
<tr>
<td>Fax: (801) 326-1544</td>
<td>Fax: (202) 628-0812</td>
<td></td>
</tr>
<tr>
<td>Email: <a href="mailto:curtwebb@utah.gov">curtwebb@utah.gov</a></td>
<td>Email: <a href="mailto:wweikel@franchise.org">wweikel@franchise.org</a></td>
<td></td>
</tr>
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<table>
<thead>
<tr>
<th>John D. Westwood</th>
<th>Michael Widick</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Legislative Member</strong></td>
<td><strong>Private Sector Member (M2)</strong></td>
</tr>
<tr>
<td>Kentucky Senator</td>
<td>LKQ/Keystone Automotive</td>
</tr>
<tr>
<td>Kentucky Legislature</td>
<td>12863 Carranington Circle</td>
</tr>
<tr>
<td>Capitol Annex</td>
<td>204</td>
</tr>
<tr>
<td>702 Capitol Avenue</td>
<td>Naples, FL 34105</td>
</tr>
<tr>
<td>Frankfort, KY 40601</td>
<td>Work Phone: (954) 492-9092</td>
</tr>
<tr>
<td>Work Phone: (502) 564-8100</td>
<td>Fax: (954) 492-9602</td>
</tr>
<tr>
<td>Fax: (502) 564-6543</td>
<td>Email: <a href="mailto:michaelwidick@comcast.net">michaelwidick@comcast.net</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Arthur J. Wilhelmi</th>
<th>Joan E. Wood</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Legislative Member</strong></td>
<td><strong>Legislative Member</strong></td>
</tr>
<tr>
<td>Illinois Senator</td>
<td>Idaho Representative</td>
</tr>
<tr>
<td>Illinois Legislature</td>
<td>Idaho Legislature</td>
</tr>
<tr>
<td>Capitol Building</td>
<td>3778 East 500 North</td>
</tr>
<tr>
<td>301 South Second Street</td>
<td>Rigby, ID 83442</td>
</tr>
<tr>
<td>Springfield, IL 62706</td>
<td>Work Phone: (208) 745-7846</td>
</tr>
<tr>
<td>Work Phone: (815) 207-4445</td>
<td>Fax: (208) 745-8420</td>
</tr>
<tr>
<td>Fax: (815) 207-4446</td>
<td>Email: <a href="mailto:jwood@house.idaho.gov">jwood@house.idaho.gov</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Joe Woods</th>
<th>Mike Yadon</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Private Sector Member (M1)</strong></td>
<td><strong>Private Sector Member (M2)</strong></td>
</tr>
<tr>
<td>Vice President-State Government Relations</td>
<td>Sr State &amp; Local GA Gov't Affairs Rep.</td>
</tr>
<tr>
<td>Property Casualty Insurers</td>
<td>FedEx Corporation</td>
</tr>
<tr>
<td>700 Lavaca Street</td>
<td>1215 K Street</td>
</tr>
<tr>
<td>Suite 1400</td>
<td>Suite 1733</td>
</tr>
<tr>
<td>Austin, TX 78701</td>
<td>Sacramento, CA 95814</td>
</tr>
<tr>
<td>Work Phone: (512) 334-6638</td>
<td>Work Phone: 916-503-1589</td>
</tr>
<tr>
<td>Fax: (847) 759-4346</td>
<td>Email: <a href="mailto:michael.yadon@fedex.com">michael.yadon@fedex.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ken Yager</th>
<th>Kent Younce</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Alternate</strong></td>
<td><strong>Private Sector Member (M1)</strong></td>
</tr>
<tr>
<td>Tennessee Senator</td>
<td>Executive Vice President, Government Relations</td>
</tr>
<tr>
<td>Tennessee Legislature</td>
<td>Security Finance Corporation</td>
</tr>
<tr>
<td>Legislative Plaza</td>
<td>175 N Tennessee Ave</td>
</tr>
<tr>
<td>6th Avenue North</td>
<td>La Follette, TN 37766</td>
</tr>
<tr>
<td>Nashville, TN 37243</td>
<td>Work Phone: (864) 582-8193</td>
</tr>
<tr>
<td>Work Phone: (615) 741-1449</td>
<td>Fax: (423) 562-7462</td>
</tr>
<tr>
<td>Fax: (615) 253-0237</td>
<td>Email: <a href="mailto:kentyounce@comcast.net">kentyounce@comcast.net</a></td>
</tr>
</tbody>
</table>

**Total Records**: 230
Mission Statement

The American Legislative Exchange Council’s mission is...

To advance the Jeffersonian Principles of free markets, limited government, federalism, and individual liberty through a nonpartisan public-private partnership among America’s state legislators, concerned members of the private sector, the federal government, and the general public.

To promote these principles by developing policies that ensure the powers of government are derived from, and assigned to, first the People, then the States, and finally the Federal Government.

To enlist state legislators from all parties and members of the private sector who share ALEC’s mission.

To conduct a policy making program that unites members of the public and private sector in a dynamic partnership to support research, policy development, and dissemination activities.

To prepare the next generation of political leadership through educational programs that promote the principles of Jeffersonian democracy, which are necessary for a free society.
SCHOLARSHIP POLICY BY MEETING

ALEC Spring Task Force Summit:

1. **Spring Task Force Summit Reimbursement Form**: ALEC Task Force Members are reimbursed by ALEC up to $350.00 for travel expenses. Receipts must be forwarded to the ALEC Policy Coordinator and approved by the Director of Policy.

2. ALEC Task Force Members’ room & tax fees for up to a two-night stay at the host hotel are covered by ALEC.

3. Registration fees are not covered; however, Task Force Members may submit registration expenses for payment from their state scholarship account upon approval of the State Chair.

4. **Official Alternate Task Force Members** (chosen by the State Chair and whose names are given to ALEC more than 35 days prior to the meeting to serve in place of a Task Force Member who cannot attend) are reimbursed in the same manner as Task Force Members.

5. **State Scholarship Reimbursement Form**: Any fees above the set limit, or expenses other than travel and room expenses can be submitted by Task Force Members for payment from their state scholarship account upon the approval of the State Chair. Receipts must be submitted to the State Chair, who will submit the signed form to the Director of Membership.

6. **Non-Task Force Members** can be reimbursed out of the state scholarship fund upon State Chair approval. Receipts must be submitted to the State Chair, who will submit the appropriate signed form to the Director of Membership.

**ALEC Annual Meeting**:

**State Scholarship Reimbursement Form**: State scholarship funds are available for reimbursement by approval of your ALEC State Chair. Expenses are reimbursed after the conference, and may cover the cost of travel, room & tax, and registration. Receipts are to be submitted to the State Chair, who will then submit the signed form to the Director of Membership.

**ALEC States & Nation Policy Summit**:

1. **States & Nation Policy Summit Reimbursement Form**: ALEC offers **two** scholarships per state to cover the cost of travel, room & tax, and registration not to exceed **$1,000.00 per person** for a total of **$2,000.00 per state**. ALEC scholarship recipients must be named by the ALEC State Chair. Expenses are submitted to the State Chair and reimbursed after the conference. The State Chair submits the signed form to the Director of Membership.

2. **State Scholarship Reimbursement Form**: Any other fees or payments must come out of the state scholarship account, with the approval of the State Chair. Receipts must be submitted to the State Chair, who submits the signed form to the Director of Membership.

**ALEC Academies**:

**Academy Reimbursement Form**: Attendees of ALEC Academies are reimbursed by the Task Force Committee hosting the Academy. Attendees will receive a form at the Academy, and will be reimbursed up to $500.00 for travel, and room & tax fees for a two-night stay by ALEC. Receipts must be forwarded to the appropriate Task Force Director and approved by the Director of Policy.
**ATTENDEE INFORMATION**

Prefix (required) □ Sen □ Rep □ Del □ Mr □ Mrs □ Ms □ Other

Last Name ____________________________ First Name ____________________________ Middle Initial _____ Badge Nickname ______________________

Title __________________________________________________________

Organization (required) ____________________________________________

Address __________________________________________________________

City __________________________ State/Province _______________ Country __________________________ ZIP/Postal code _______________________

Daytime phone __________________________ Fax __________________________ Alternate phone __________________________

Email __________________________________________

Spouse / Guest / Kids’ Congress: Please complete the Spouse / Guest / Kids’ Congress registration form.

**REGISTRATION INFORMATION**

**Save $100 on registration by booking your hotel room in ALEC’s headquarter hotel**

**DISCOUNTED REGISTRATION FEES** are extended only to registrants booking in ALEC’s headquarter hotel. Your $100 savings will become valid when accommodations are confirmed:

- □ I am already registered: Order # __________

  EARLY

  $475

  $575

  $575

  $575

  $640

  $640

  $975

  $510

  $975

  $725

  $650

  $0

  __________

  TOTAL REGISTRATION FEES: $ __________

- □ I do not require a reservation at this time.

**METHOD OF REGISTRATION PAYMENT**

Credit Card: Credit cards will be charged immediately. Please fax to the above number for processing.

- □ Amer Express       □ Visa       □ MasterCard

- □ Discover

Card #: __________________________

Cardholder (please print) __________________________

Exp Date (mm/yy): __________________________ Security Code: __________________________

Signature: __________________________

**HOUSING CANCELLATION / REFUND INFORMATION**

Registrations cancelled prior to 5pm Eastern July 11, 2011 are subject to a $100 cancellation fee. Registrations are non-refundable after 5pm Eastern July 11, 2011.

**HOUSING RESERVATION CUTOFF FOR ALEC DISCOUNTED RATE IS 12pm Eastern July 11, 2011**

- □ Please use the same method of payment as above.

**METHOD OF HOUSING PAYMENT**

Credit Card: Credit cards will be used to guarantee the reservation

- □ Amer Express       □ Visa       □ MasterCard       □ Discover

Card #: __________________________

Cardholder (please print) __________________________

Exp Date (mm/yy): __________________________ Security Code: __________________________

Signature: __________________________

**HOUSING INFORMATION**

Online reservations will receive immediate email confirmation. Reservations received by form will be confirmed via email, fax, or mail within 72 hours of receipt.

**HOUSING CANCELLATION / REFUND INFORMATION**

Credit cards will be charged one night room and tax in the event of a no show or if cancellation occurs within 72 hours prior to arrival. Departures prior to the departure date confirmed by the hotel at check-in will result in a charge of $100 plus tax. Please obtain a cancellation number when your reservation is cancelled.
**SPOUSE / GUEST**

**KIDS’ CONGRESS**

**REGISTRATION FORM**

*Early registration deadline: May 2, 2011*

*Standard registration deadline: July 11, 2011*

New Orleans Marriott - New Orleans, LA

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**IMPORTANT:** Please identify the ALEC attendee

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>REGISTRATION ORDER NUMBER</th>
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**ALEC ATTENDEE Profile Information**

Daytime Phone

Email (Confirmation will be sent by email)

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**SPOUSE / GUEST / KIDS’ CONGRESS Registration Fees**

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<tr>
<th>(#)</th>
<th>EARLY until May 2</th>
<th>STANDARD until July 11</th>
<th>ON-SITE begin July 12</th>
<th>DAILY</th>
<th>Amount</th>
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<tr>
<td>A. Spouse / Guest / Child 18 yrs or older</td>
<td>( ) x $150</td>
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<tr>
<td>B. Kid’s Congress (6 months to 17 yrs) for ALEC Members Full Conference Rate</td>
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<td>$350</td>
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<td>C. Kid’s Congress (6 months to 17 yrs) for Non-ACLE Members Full Conference Rate</td>
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<td>$450</td>
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<tr>
<td>D. Kid’s Congress (6 months to 17 yrs) Day rate: Wed., Thurs., or Fri.</td>
<td>( ) x $150</td>
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**Spouse / Guest / Child Names**

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<tr>
<th>Spouse / Guest / Child Name</th>
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<th>Registration Type A,B,C,D (above)</th>
<th>Spouse / Guest / Child Name</th>
<th>Date of Birth</th>
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**Payment Information**

Credit Card: Credit cards will be charged immediately. Please fax to the above number for processing.

- American Express
- Visa
- MasterCard

Cardholder (please print)

Exp Date (mm/yy)

Security Code

Signature

Check / money order: Payment must be in U.S. currency drawn on a U.S. bank. Please make check payable to ALEC Registration and send to above address.

**Confirmation Information**

Online registrants will receive immediate confirmation via email. If registering by written form, confirmation will be emailed (if address provided), faxed, or mailed within 72 hours of receipt of payment.

**Cancellation / Refund Information**

Registrations cancelled prior to 5:00 p.m. (EST) July 11, 2011 are subject to a $100 cancellation fee. Registrations are non-refundable after 5:00 p.m. (EST) July 11, 2011.
American Legislative Exchange Council
TASK FORCE OPERATING PROCEDURES

I. MISSION OF TASK FORCES

Assume the primary responsibility for identifying critical issues, developing ALEC policy, and sponsoring educational activities which advance the Jeffersonian principles of free markets, limited government, federalism, and individual liberty. The mission will be accomplished through a non-partisan, public and private partnership between ALEC’s legislative and private sector members in the specific subject areas assigned to the Task Force by the Board of Directors.

II. TASK FORCE RESPONSIBILITIES

A. Task Forces have the primary responsibility for identifying critical issues and developing ALEC’s official policy statements and model legislation appropriate to the specific subject areas of the Task Force.

B. Task Forces serve as forums for an exchange of ideas and sharing of experiences between ALEC’s state legislator and private sector members.

C. Task Forces are responsible for developing and sponsoring the following educational activities appropriate to the specific subject area of the Task Force:

- publications that express policy positions, including, but not limited to State Factors and Action Alerts;
- educational communication and correspondence campaigns;
- issue specific briefings, press conferences and press campaigns;
- witness testimony and the activities of policy response teams;
- workshops at ALEC’s conferences; and
- specific focus events.

D. The Executive Director is to Task Forces are responsible for developing an annual budgets, which shall include expenses associated with Task Force meetings and educational activities. A funding mechanism to finance all meetings and educational activities proposed by Task Forces must be available before they can be undertaken.
III. GENERAL PROCEDURES

A. Requests from ALEC members for policy statements, model legislation and educational activities shall be directed by the Executive Director to the appropriate Task Force, or the Board of Directors if the issue does not fall within the jurisdiction of any Task Force. The appropriate Public and Private Sector Task Force Co-Chairs determine the agenda for each Task Force meeting, and the meetings will be called and conducted in accordance with these Operating Procedures.

The Director of Policy with the consent of the Executive Director assigns a model bill or resolution to the most appropriate Task Force based on Task Force content and prior jurisdictional history 35 days before a Task Force Meeting. All Task Force Co-Chairs will be provided an email or fax summary of all model bills and resolutions 35 days before the Task Force meeting.

If both the Co-Chairs of a Task Force are in agreement that they should have jurisdiction on model legislation or a resolution, the legislation or resolution will be considered by the Task Force. If the other Task Force Co-Chairs believe they should have jurisdiction or if the author of the model bill or resolution does not agree on the jurisdictional assignment of the bill, they will have 10 days after the 35-day mailer deadline to submit in writing or by electronic appeal to the Director of Policy their intent to challenge the jurisdiction assignment. The Director of Policy will notify the Executive Director who will in turn notify the National Chair and the Private Enterprise Board Chair. The National Chair and the Private Enterprise Board Chair will in turn refer the matter in question to the Board of Directors Task Force Board Committee. The Director of Policy will establish a conference call for the Task Force Board Committee co-chairs, the author, the affected Task Force Co-Chairs and the Director of Policy at a time convenient for all participants.

The Task Force Board Committee Co-Chairs shall listen to the jurisdictional dispute by phone or in person within 10 days of the request. If both Task Force Board Committee Co-Chairs are in agreement that the Director of Policy made an incorrect jurisdictional referral, only then will the model bill or resolution be reassigned to a committee as they specify once agreed upon by the National Chair and the Private Enterprise Board Chair. The bill or model resolution is still eligible to be heard in whatever Task Force it is deemed to be assigned to as if submitted to the correct Task Force for the 35-day mailer. The National Chair and the Private Enterprise Board Chair decision is final on this model bill or resolution.

Joint referral of model legislation and/or resolutions are allowed if all the affected Task Force Co-Chairs agree. All model legislation and resolutions that have been referred to, more than one Task Force must pass the identical language in both Task Forces within two consecutive Task Force meetings. It is at the Task Force
Co-Chairs discretion how they will handle the hearings of the model legislation or resolution. Both sets of co-chairs have the ability to call a working group, subcommittee, or simply meet consecutively or concurrently if necessary.

If the Task Force co-chairs both agree to waive jurisdiction, they may do so as long as another Task Force still has jurisdiction.

The National Chair and the Private Sector Board Chair will rely upon the Task Force Board Committee Co-Chairs for advice and recommendations on model legislation or resolutions when no jurisdiction in any of the existing Task Forces in operation can be found. The Task Force Board Committee Co-Chairs will work with the Executive Director and the Director of Policy to identify public and private sector Task Force members (not alternates) from the existing Task Forces should their expertise be of assistance to the Task Force Board Committee in reaching a determination and recommendation for approval by the National Chair and the Private Enterprise Board Chair.

B. The National Chair and the Private Sector Board Chair will rely upon the Task Force Board Committee Co-Chairs for advice and recommendations on model legislation or resolutions when no jurisdiction in any of the existing Task Forces in operation can be found. The Task Force Board Committee Co-Chairs will work with the Executive Director and the Director of Policy to identify public and private sector Task Force members (not alternates) from the existing Task Forces should their expertise be of assistance to the Task Force Board Committee in reaching a determination and recommendation for approval by the National Chair and the Private Enterprise Board Chair.

C. The Board of Directors shall have ultimate authority over Task Force procedures and actions including the authority to create, to merge or to disband Task Forces and to review Task Force actions in accordance with these Operating Procedures. Nothing in these Operating Procedures prohibits the Board of Directors from developing ALEC policy; however, such a practice should be utilized only in exceptional circumstances. Before the policy is adopted by the Board of Directors, it should be sent to the Public and Private Sector Task Force Co-Chairs under whose jurisdiction the matter falls for review and comment back to the Board of Directors.

D. The operating cycle of a Task Force is two years. A new operating cycle begins on January 1 of each odd numbered year and ends on December 31 of the following even numbered year. Task Force activities shall be planned and budgeted on an annual basis within each two-year operating cycle.

E. At the ALEC Annual Meeting, each Task Force will be responsible for determining an operating budget for the succeeding calendar year. The Executive Director will notify the Task Force Co-Chairs, at the ALEC Annual Meeting, what inflation factor will be used by the Task Force to determine the operating
and programming budgets. Task Force membership and budget information will be reported to the Executive Director by the Public and Private Sector Task Force Co-Chairs. The Executive Director will present this information to the Board of Directors at its regular fall meeting.

F. If a Task Force is unable to develop an operating budget, the Board of Directors will determine whether to continue the operations of the Task Force. This determination will be made according to: (1) the level of membership on the Task Force, and (2) the need for continued services developed by the Task Force for ALEC.

G. The Board of Directors shall have the authority to allocate limited general support funds to finance the annual operating budget of Task Forces that meet the requirements prescribed in Section III (E). The Executive Director shall determine, and report to the Board of Directors, the amount of general support funds available to underwrite such Task Forces.

IV. MEMBERSHIP AND MEMBER RESPONSIBILITIES

A. The membership of a Task Force consists of legislators who are members in good standing of ALEC and are duly appointed to the Task Force, in accordance with Section VI (A) and private sector organizations that are full members of ALEC, contribute to the assessment for the Task Force operating budget, and are duly appointed to the Task Force, in accordance with Section VI (B). Private sector organizations that were full members of ALEC and contributed the assessment for the Task Force’s operating budget in the previous year, can be appointed to the Task Force for the current year, conditional upon renewal of full ALEC membership and receipt of the current year’s assessment for the Task Force operating budget prior to March 31st, unless an alternative date has been approved by the Executive Director.

B. Each Task Force shall have at least two Co-Chairs; a Public Sector Task Force Co-Chair and a Private Sector Task Force Co-Chair. The Public Sector Task Force Co-Chair must be a member of the Task Force and appointed in accordance with Section VI (A). The Private Sector Co-Chair must represent a private sector member of the Task Force and be appointed in accordance with Section VI(B). The Co-Chairs shall be responsible for:

1. calling the Task Force and the Executive Committee meetings to order, setting the agenda and co-chairing such meetings;
2. appointing and removing legislators and private sector members to and from the Task Force Executive Committee and subcommittees;
3. creating subcommittees, and determining each subcommittee’s mission, membership limit, voting rules, deadlines, and term of service; and
selecting Task Force members to provide support for and against Task Force policies during formal Board reviews.

C. Each Task Force shall have an Executive Committee appointed by the Public and Private Sector Task Force Co-Chairs that is appropriate in number to carry out the work product and strategic plan of ALEC and the Task Force. The Executive Committee shall consist of the Public Sector Task Force Co-chair, the Private Sector Task Force Co-Chair, the subcommittee co-chairs, and the remainder will be an equal number of legislative and private sector Task Force members. The Executive Committee will be responsible for determining the operating budget and proposing plans, programs and budgets for the succeeding year in accordance with (Section V (B); determining if a proposed educational activity conforms to a previously approved model bill, resolution or policy statement in accordance with (Section IX (F); and determining if an emergency situation exists that justifies waiving or reducing appropriate time limits in accordance with (Section VIII (H)).

D. Each Task Force may have any number of subcommittees, consisting of Task Force members and advisors to focus on specific areas and issues and make policy recommendations to the Task Force. The Task Force Co-chairs, shall create subcommittees and determine each subcommittee’s mission, membership limit, voting rules, deadlines, and term of service. Any model bill, resolution or policy statement approved by a subcommittee must be approved by the Task Force before it can be considered official ALEC policy.

E. Each Task Force may have advisors, appointed in accordance with Section VI (G). Advisors shall assist the members and staff of the Task Force. They shall be identified as advisors on official Task Force rosters, included in all official Task Force mailings and invited to all Task Force meetings. Advisors may also have their expenses paid at Task Force meetings covered by the Task Force operating budget with the approval of the Task Force Co-Chairs. An advisor cannot be designated as the primary contact of a private sector Task Force member, cannot be designated to represent a private sector Task Force member at a Task Force, Executive Committee, or subcommittee meeting, and cannot offer or vote on any motion at a Task Force, Executive Committee, or subcommittee meeting.

V. Task Force Budgets

A. Each Task Force shall develop and operate a yearly budget to fund meetings.

B. The operating budget shall be used primarily to cover expenses for Task Force meetings, unless specific funds within the budget are authorized for other use by the Task Force. The operating budget shall be assessed equally among the private sector members of the Task Force. The Executive Director, in consultation with the Task Force Co-Chairs shall determine which costs associated with each meeting will be reimbursed from the operating budget. Any funds remaining in a
Task Force’s operating budget at the end of a year are transferred to ALEC’s general membership account.

C. The operating budget shall not be used to cover Task Force meeting expenses associated with alternate task force members’ participation, unless they are appointed by their State Chair to attend the Spring Task Force Summit with the purpose to serve in place of a Task Force Member who is unable to attend. Task Force meeting expenses of alternate task force members shall be covered by their state’s scholarship account.

D. The programming budget shall be used to cover costs associated with educational activities. Contributions to the programming budget are separate, and in addition to operating budget contributions and annual general support/membership contributions to ALEC. The Executive Director shall determine the contribution required for each educational activity.

VI. PROCESS FOR SELECTING TASK FORCE MEMBERS, CHAIRS, COMMITTEES AND ADVISORS

A. Prior to February 1 of each odd-numbered year, the current and immediate past National chairman will jointly select and appoint in writing three legislative members and three alternates to the Task Force who will serve for the current operating cycle, after receiving nominations from ALEC’s Public and Private State Chairs, the Executive Director and the ALEC Public and Private Sector members of the Board. At any time during the year, the National Chairman may appoint in writing new legislator members to each Task Force, except that no more than three legislators from each state may serve as members of any Task Force, no legislator may serve on more than one Task Force and the appointment cannot be made earlier than thirty days after the new member has been nominated. In an effort to ensure the nonpartisan nature of each Task Force, it is recommended that no more than two legislators of any one political party from the same state be appointed to serve as members of any Task Force. A preference will be given to those ALEC legislator members who serve on or chair the respective Committee in their state legislature. A preference will be given to legislators who sponsor ALEC Task Force model legislation in the state legislature.

B. Prior to January 10 of each odd-numbered year, the current and immediate past National Chairman will jointly select and appoint in writing the Task Force Chair who will serve for the current operating cycle, after receiving nominations from the Task Force. Nominations will be requested by the outgoing Task Force Chair and may be placed in rank order prior to transmittal to the Executive Director no later than December 1 of each even-numbered year. No more than five names may be submitted in nomination by the outgoing Task Force chair. The current and immediate past National Chairmen will jointly make the final selection, but
should give strong weight to the recommendations of the outgoing Task Force Chair. In an effort to empower as many ALEC leaders as possible, State Chairs and members of the Board of Directors will not be selected as Task Force Chairs. Task Force Chairs shall serve for one operating cycle term. Where special circumstances warrant, the current and immediate past National Chairmen may reappoint a Task Force Chair to a second operating cycle term.

C. Prior to February 1 of each odd numbered year, the Public and Private Sector Task Force Co-Chairs will select and appoint in writing the legislative and private sector members of the Task Force Executive Committee, who will serve for the current operating cycle. The Public and Private Sector Task Force Co-Chairs will select and appoint in writing the legislative and private sector members and advisors to any subcommittee.

D. Prior to February 1 of each year, the Private Enterprise Board Chair and the immediate past Private Enterprise Board Chair will select and appoint in writing the private sector members to the Task Force who will serve for the current year. The appointment letter shall be mailed to the individual designated as the primary contact for the private sector entity. At any time during the year, the Chair of the Private Enterprise Board may appoint in writing new private sector members to each Task Force, but no earlier than thirty days after the new member has qualified for full membership in ALEC and contributed the assessment for the appropriate Task Force’s operating budget.

E. Prior to January 10 of each odd-numbered year, the Chair of the Private Enterprise Board and the immediate past Private Enterprise Board Chair will select and appoint in writing the Task Force Private Sector Co-Chair who will serve for the current operating cycle. Nominations will be requested by the outgoing Task Force Private Sector Chair and may be placed in rank order prior to transmittal to the Chair of the Private Enterprise Board. The Chair and the immediate past Chair of the Private Enterprise Board will make the final selection, but should give strong weight to the recommendations of the outgoing Private Sector Task Force Co-Chair. In an effort to empower as many ALEC private sector members as possible, Private Enterprise State Chairs and members of the Private Enterprise Board will not be selected as Private Sector Task Force Co-Chairs. Private Sector Task Force Co-Chairs shall serve for one operating cycle term. Where special circumstances warrant, the current and immediate past Chair of the Private Enterprise Board may reappoint a Task Force Private Sector Chair to a second operating cycle term.

F. Prior to February 1 of each odd-numbered year, the Task Force Private Sector Co-Chair will select and appoint in writing the private sector members of the Task Force Executive Committee, who will serve for the current operating cycle. The Task Force Private Sector Co-Chair shall select and appoint in writing the private sector members of any subcommittees.
G. The Public and Private Sector Task Force Co-Chairs, may jointly appoint subject matter experts to serve as advisors to the Task Force. The National Chair and the Private Enterprise Board Chair may also jointly recommend to the Task Force Co-Chairs subject matter experts to serve as advisors to the Task Force.

**VII. REMOVAL AND VACANCIES**

A. The National Chair may remove any Public Sector Task Force Co-Chair from his position and any legislative member from a Task Force with or without cause. Such action will not be taken except upon thirty days written notice to such Chair or member whose removal is proposed. For purposes of this subsection, cause may include failure to attend two consecutive Task Force meetings.

B. The Public Sector Task Force Co-Chair may remove any legislative member of an Executive Committee or subcommittee from his position with or without cause. Such action shall not be taken except upon thirty days written notice to such member whose removal is proposed. For purposes of this subsection, cause may include failure to attend two consecutive meetings.

C. The Chairman of the Private Enterprise Board may remove any Private Sector Task Force Co-Chair from his position and any private sector member from a Task Force with cause. Such action shall not be taken except upon thirty days written notice to such Chair or member whose removal is proposed. For purposes of this subsection, cause may include but is not limited to the non-payment of ALEC General Membership dues and the Task Force dues.

D. The Private Sector Task Force Co-Chair may remove any private sector member of an Executive Committee or subcommittee from his position with cause. Such action shall not be taken except upon thirty days written notice to such member whose removal is proposed. For purposes of this subsection, cause may include but is not limited to the non-payment of ALEC General Membership dues and the Task Force dues.

E. The Public and Private Sector Task Force Co-Chairs may remove an advisor from his position with or without cause. Such action shall not be taken except upon thirty days written notice to such advisor whose removal is proposed.

F. Any member or advisor may resign from his position as Public Sector Task Force Co-Chair, Private Sector Task Force Co-Chair, public or private sector Task Force member, Task Force advisor, Executive Committee member or subcommittee member at any time by writing a letter to that effect to the Public Sector and Private Sector Task Force Co-Chairs. The letter should specify the effective date of the resignation, and if none is specified, the effective date shall be the date on which the letter is received by the Public and Private Task Force Co-Chairs.
G. All vacancies for Public Sector Task Force Co-Chair, Private Sector Task Force Co-Chair, Executive Committee member and subcommittee member shall be filled in the same manner in which selections are made under Section VI. All vacancies to these positions must be filled within thirty days of the effective date of the vacancy.

VIII. MEETINGS

A. Task Force meetings shall only be called by the joint action of the Public and Private Sector Task Force Co-Chairs. Task Force meetings cannot be held any earlier than thirty-five days after being called, unless an emergency situation has been declared pursuant to Section VIII(H), in which case Task Force meetings cannot be held any earlier than ten days after being called. It is recommended that, at least once a year, the Task Forces convene in a common location for a joint Task Force Summit. Executive Committee meetings shall only be called by the joint action of the Public and Private Sector Task Force Co-Chairs and cannot be held any earlier than three days after being called, unless the Executive Committee waives this requirement by unanimous consent.

B. At least forty-five days prior to a task force meeting any model bill, resolution or policy must be submitted to ALEC staff that will be voted on at the meeting. At least thirty-five days prior to a Task Force meeting, ALEC staff shall distribute copies of any model bill, resolution or policy statement that will be voted on at that meeting. This requirement does not prohibit modification or amendment of a model bill, resolution or policy statement at the meeting. This requirement may be waived if an emergency situation has been declared pursuant to Section VIII(H).

C. All Task Force meetings are open to registered attendees and invited guests of ALEC meetings and conferences. Only regular Task Force Members may introduce any resolution, policy statement or model bill. Only Task Force members will be allowed to participate in the Task Force meeting discussions and be seated at the table during Task Force meetings, unless otherwise permitted by the Public and Private Sector Task Force Co-Chairs.

D. ALEC private sector member organizations may only be represented at Task Force and Executive Committee meetings by the individual addressed in the appointment letter sent pursuant to Section VI(D) or a designee of the private sector member. If someone other than the individual addressed in the appointment letter is designated to represent the private sector member, the designation must be submitted in writing to the Public and Private Sector Task Force Co-Chairs before the meeting, and the individual cannot represent any other private sector member at the meeting.
E. All Task Force and Executive Committee meetings shall be conducted under the guidelines of Roberts Rules of Order, except as otherwise provided in these Operating Procedures. A copy of the Task Force Operating Procedures shall be included in the briefing packages sent to the Task Force members prior to each meeting.

F. A majority vote of legislative members present and voting and a majority vote of the private sector members present and voting, polled separately, are required to approve any motion offered at a Task Force or Executive Committee meeting. A vote on a motion to reconsider would be only with the sector that made the motion. Members have the right, in a voice vote, to abstain and to vote present by roll-call vote. In all votes a member can change their vote up until the time that the result of the vote is announced. Only duly appointed members or their designee as stated in Section VIII (D) that are present at the meeting may vote on each motion. No proxy, absentee or advance voting is allowed.

G. The Public Sector Task Force Co-Chair and the Private Sector Task Force Co-Chair, with the concurrence of a majority of the Executive Committee, polled in accordance with Section VIII (F), may schedule a Task Force vote by mail or fax any form of electronic communication on any action pertaining to policy statements, model legislation or educational activity. The deadline for the receipt of votes can be no earlier than thirty-five days after notification of the vote is mailed or faxed notified by any form of electronic communication, unless an emergency situation is declared pursuant to Section VIII (H), in which case the deadline can be no earlier than ten days after notification is mailed or faxed notified by any form of electronic communication. Such votes are exempt from all rules in Section VIII, except: (1) the requirement that copies of model legislation and policy statements be mailed or faxed notified by any form of electronic communication with the notification of the vote and (2) the requirement that a majority of legislative members voting and a majority of the private sector members voting, polled separately, is required to approve any action by a Task Force.

H. For purposes of Sections VIII(A), (B) and (G), an emergency situation can be declared by:

(1) Unanimous vote of all members of the Task Force Executive Committee present at an Executive Committee meeting prior to the meeting at which the Task Force votes on the model bill, resolution or policy statement; or
(2) At least three-fourth majority vote of the legislative and private sector Task Force members (voting in accordance with Section VIII (F)) present at the meeting at which the members vote on the model bill, resolution or policy statement.
I. Ten Task Force members shall constitute a quorum for a Task Force meeting. One-half of the legislative and one-half of the private sector members of an Executive Committee shall constitute a quorum for an Executive Committee meeting.

IX. REVIEW AND ADOPTION PROCEDURES

A. All Task Force policy statements, model bills or resolutions shall become ALEC policy either: (1) upon adoption by the Task Force and affirmation by the Board of Directors or (2) thirty days after adoption by the Task Force if no member of the Board of Directors requests, within those thirty days, a formal review by the Board of Directors. General information about the adoption of a policy position may be announced upon adoption by the Task Force.

B. The Executive Director shall notify the Board of Directors of the approval by a Task Force of any policy statement, model bill or resolution within ten days of such approval. Members of the Board of Directors shall have thirty days from the date of Task Force approval to review any new policy statement, model bill or resolution prior to adoption as official ALEC policy. Within those thirty days, any member of the Board of Directors may request that the policy be formally reviewed by the Board of Directors before the policy is adopted as official ALEC policy.

C. A member of the Board of Directors may request a formal review by the Board of Directors. The request must be in writing and must state the cause for such action and a copy of the letter requesting the review shall be sent by the National Chairman to the appropriate Task Force Chair. The National Chairman shall schedule a formal review by the Board of Directors no later than the next scheduled Board of Directors meeting.

D. The review process will consist of key members of the Task Force, appointed by the Task Force Chair, providing the support for and opposition to the Task Force position. Position papers may be faxed or otherwise quickly transmitted to the members of the Board of Directors. The following is the review and adoption procedures:

- Notification of Committee: Staff will notify Task Force Chairs and the entire task force when the Board requests to review one of the Task Forces’ model bills or resolutions.

- Staff Analysis: Will be prepared in a neutral fashion. The analyses will include:
  - History of Task Force action
  - Previous ALEC official action/resolutions
  - Issue before the board
  - Proponents arguments
Opponents arguments

- Standardized Review Format: To ensure fairness, a set procedure will be used as the format to ensure the model bill/resolution has a fair hearing before the Board.
  - Task Force Chair(s) will be invited to attend the Board Review
  - Task Force Chair(s) will decide who will present in support and in opposition for the model bill/resolution before the Board.
  - Twenty minutes that is equally divided will be given for both sides to present before the Board.
  - It is suggested that the Board not take more than twenty minutes to ask questions of the presenters.
  - Presenters will then be excused and the Board will have a suggested twenty more minutes for discussion and vote.
  - All votes will be recorded for the official record.

- Notification of Committee: The Director of Policy will notify presenters immediately after the vote. If the Board votes to send the model bill/resolution back to the task force, the Board will instruct the Director of Policy or another board member what to communicate.

E. The Board of Directors can:

   (1) Vote to affirm the policy or affirm the policy by taking no action, or
   (2) Vote to disapprove the policy, or
   (3) Vote to return the policy to the Task Force for further consideration providing reasons therefore.

F. Task Forces may only undertake educational activities that are based on a policy statement, model bill or resolution that has been adopted as official ALEC policy, unless the Task Force votes to undertake the educational activity, in which case the educational activity is subjected to the same review process outlined in this Section. It is the responsibility of the Task Force Executive Committee to affirm by three-fourths majority vote conducted in accordance with Section VIII that an educational activity conforms to a policy statement, model bill or resolution.

X. EXCEPTIONS TO THE TASK FORCE OPERATING PROCEDURES.

Exceptions to these Task Force Operating Procedures must be approved by the Board of Directors.